

Evans Town Board

At a meeting of the Town Board of the Town of Evans, the following were present:

- | | | |
|---------------|-----------------|---------------|
| PRESENT: | Michael Schraft | Councilman |
| | John Wilson | Councilman |
| | Jeanne Macko | Councilman |
| | Laurie Reitz | Councilman |
| ALSO PRESENT: | Lynn Krajacic | Town Clerk |
| | Lisa Poch | Town Attorney |
| ABSENT: | Raymond Ashton | Supervisor |

RESOLUTION 2024 #135 Accept Minutes

Councilman Wilson moved and Councilman Schraft seconded that the reading of the February 21, 2024 Meeting minutes be dispensed with and accepted as submitted by the Town Clerk.

- | | | |
|--------------|----------------------|--------|
| VOTE RESULT: | ADOPTED BY ROLL CALL | |
| | Councilman Schraft | Aye |
| | Councilman Wilson | Aye |
| | Councilman Macko | Aye |
| | Councilman Reitz | Aye |
| | Supervisor Ashton | Absent |

COMMUNICATIONS

Councilman Wilson reported that the Supervisor’s September 2023 Monthly Report has been made to the Town Board and a copy was filed with the Town Clerk’s Office.

OLD BUSINESS

RESOLUTION 2024 #136 Remove from Old Business Declare Surplus Vehicle SmithCo G Star - Parks Dept

Councilman Schraft moved and Councilman Wilson seconded to remove item #1 from Old Business

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Aye
Councilman Reitz	Aye
Supervisor Ashton	Absent

RESOLUTION 2024 #137 Declare Surplus Vehicle - Parks Dept

Councilman Macko moved and Councilman Schrafttz seconded;

BE IT RESOLVED, that the following Parks Department equipment is not in working order and has no value and is hereby declared surplus equipment; SmithCo G/Star, Serial Number G186, Model Number 9328

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Aye
Councilman Reitz	Aye
Supervisor Ashton	Absent

RESOLUTION 2024 #138 Award Contract for Marketing, Branding & Communications Services

Councilman Schraft moved and Councilman Reitz seconded;

WHEREAS, the Town of Evans is seeking to retain a professional firm specializing in marketing, branding and communications services to develop and implement a strategic campaign with the primary objective of increasing the regional awareness of the Town of Evans and promoting the development of our local business, waterfront, agricultural and residential communities; and

WHEREAS, the Evans Economic Development Advisory Committee solicited competitive proposals from qualified firms to provide marketing, branding and communications services; and

WHEREAS, the Committee carefully reviewed proposals and have determined that the proposal submitted by Bruckman Media provides the best project understanding, approach to the scope of work, and overall cost to the Town; and

WHEREAS, the cost of the proposals submitted by Bruckman Media was \$45,000.00.

NOW, THEREFORE BE IT RESOLVED, that the Evans Town Board authorizes the award of contract for marketing, branding and communications services to Bruckman Media located at 3701 McKinley Pkwy Unit 808, Buffalo, NY 14219; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute any necessary contract documents.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Aye
Councilman Reitz	Aye
Supervisor Ashton	Absent

RESOLUTION 2024 #139 Award Contract for Town of Evans Security Cameras

Councilman Wilson moved and Councilman Reitz seconded,

WHEREAS, the Town of Evans solicited competitive proposals from qualified and experienced companies for updating security cameras, which includes installation, for the Evans Town Hall, Highway Building and Water Department Building; and

WHEREAS, the Town Supervisor received and reviewed proposals from three (3) qualified companies; and

WHEREAS, the proposal submitted by Vastek Solutions presented the best and most comprehensive approach to the project in the most economical fashion;

NOW, THEREFORE BE IT RESOLVED, that the Evans Town Board authorizes the award of contract for cameras and installation to Vastek Solutions at 53 Jessica Lane, Depew, NY 14043 in the amount of \$34,818.00; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute all necessary contract documents, upon review and approval of the Town Attorney.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Aye
Councilman Reitz	Aye
Supervisor Ashton	Absent

RESOLUTION 2024 #140 Award Contract for Evans Transportation Master Plan

Councilman Macko moved and Councilman Reitz seconded,

WHEREAS, the Town of Evans wishes to develop a Transportation Master Plan to identify improvements, policies, programs, strategies, projects, schedules, responsibilities, costs and

funding sources needed to assure that the Evans transportation and roadway network adequately serves the Town’s travel needs; and

WHEREAS, the Transportation Advisory Committee solicited competitive proposals from qualified firms to conduct the Master Plan; and

WHEREAS, the Committee carefully reviewed all proposals and have determined that the proposal submitted by C&S Companies provides the best project understanding, approach to the scope of work, and overall cost to the Town; and

WHEREAS, the cost of the proposal submitted by C&S Companies was \$99,710.00 to conduct the Transportation Master Plan.

NOW, THEREFORE BE IT RESOLVED, that the Evans Town Board authorizes the award of contract for the Transportation Master Plan to C&S Companies located at 141 Elm Street, Suite 100, Buffalo, NY 14203; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute any necessary contract documents.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Aye
Councilman Reitz	Aye
Supervisor Ashton	Absent

RESOLUTION 2024 #141 Declare Surplus Vehicles - Building/Maintenance Department

Councilman Reitz moved and Councilman Schraft seconded,

FURTHER, BE IT RESOLVED, that the following highway vehicles are hereby declared surplus vehicles and will be sold at auction with the proceeds being deposited in the Towns General Fund account:

2004 Chevy Pick Up - VIN: 1GCEC14VX4E356361

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Aye
Councilman Reitz	Aye
Supervisor Ashton	Absent

RESOLUTION 2024 #142 Declare Surplus Vehicle - Parks

Councilman Reitz moved and Councilman Schraft seconded,

FURTHER, BE IT RESOLVED, that the following highway vehicles are hereby declared surplus vehicles and will be sold at auction with the proceeds being deposited in the Towns General Fund account:

2010 Ford E-150 Cargo Van - VIN: 1FTNE1EW1BDA38570

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Schraft	Aye
	Councilman Wilson	Aye
	Councilman Macko	Aye
	Councilman Reitz	Aye
	Supervisor Ashton	Absent

RESOLUTION 2024 #143 Evans Center Volunteer Fire Company Elected Membershipt

Councilman Schraft moved and Councilman Reitz seconded,

WHEREAS, Evans Center Volunteer Fire Company has accepted applications for new candidates for membership; and

WHEREAS, each candidate was interviewed thoroughly and found to meet or exceed the qualifications; and

WHEREAS, the following candidates were elected into membership of the Evans Center Volunteer Fire Company during the January 9, 2024 General Membership Meeting;

NOW, THEREFORE, BE IT RESOLVED, based on the above, the Evans Town Board hereby approves the following member elected into membership to Evans Center Volunteer Fire Company, Inc.;

Adam Buczkowski
Nathan Southworth

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Schraft	Aye
	Councilman Wilson	Aye
	Councilman Macko	Aye
	Councilman Reitz	Aye
	Supervisor Ashton	Absent

RESOLUTION 2024 #144 Advertise for Property Maintenance Services

Councilman Wilson moved and Councilman Reitz seconded,

WHEREAS; the Town of Evans Code Enforcement Office determines from time to time that certain properties are not in compliance with local and/or state laws, ordinances, codes, and regulations regarding the lack of upkeep of said properties; and

WHEREAS; certain work is needed on such properties (i.e. seasonal clean-up, grass cutting, board-up, etc.) when the owners of such properties fail to bring them into compliance with local and/or state laws, ordinances, codes and regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Evans hereby establishes payment rates for such work for various properties in the Town of Evans for the calendar year 2024, as set forth in the attached Schedule; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized to advertise for proposals in the Dunkirk Observer and on the Town of Evans website (townofevansny.gov) for interested parties for such property maintenance services for the calendar year 2024.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Aye
Councilman Reitz	Aye
Supervisor Ashton	Absent

RESOLUTION 2024 #145 Advertise for RFP for 2024 Emergency Tree Removal Services

Councilman Reitz moved and Councilman Macko seconded,

WHEREAS, the Town of Evans is issuing a Request for Proposals (RFP) for the 2024 Emergency Tree Removal Services for the purpose of removing Town owned trees from Town property and completing stump grinding afterwards; and

WHEREAS, a full copy of the Request for Proposal shall be available by emailing the Town of Evans Building Department at jflading@townofevans.org;

RESOLVED, the Evans Town Board shall authorize the Town Clerk to advertise a Request for Proposal regarding the above reference project; and

BE IT FURTHER RESOLVED, that sealed proposals are due to the Town of Evans Town’s Clerk Office at 8787 Erie Road, Angola, NY 14006 by 2:00 p.m. (local time) on Monday, March 18, 2024, at which time the sealed proposals will be opened.

VOTE RESULT: ADOPTED BY ROLL CALL
 Councilman Schraft Aye
 Councilman Wilson Aye
 Councilman Macko Aye
 Councilman Reitz Aye
 Supervisor Ashton Absent

RESOLUTION 2024 #146 Suspend the Rules of Order

Councilman Schraft moved and Councilman Reitz seconded to Suspend the Rules of Order for the consideration of an additional resolution.

VOTE RESULT: ADOPTED BY ROLL CALL
 Councilman Schraft Aye
 Councilman Wilson Aye
 Councilman Macko Aye
 Councilman Reitz Aye
 Supervisor Ashton Absent

RESOLUTION 2024 #147 Advertise for Invitation to Bid - Dredging for Sturgeon Point Marina

Councilman Macko moved and Councilman Schraft seconded,

WHEREAS, the Town Engineer is hereby authorized to prepare an invitation to bid for Dredging Services for the Sturgeon Point Marina; and

WHEREAS, the specifications for the invitation to bid shall be available at the Office of the Engineer, Clark Patterson Lee, 26 Mississippi Street, Buffalo, NY 14203, beginning Wednesday, March 13, 2024;

NOW, BE IT RESOLVED, the Town Clerk shall advertise a notice of invitation to bid; and

BE IT FURTHER RESOLVED, that the bids are due to the Evans Town Clerk’s Office, 8787 Erie Road, Angola, New York, by 2:00 p.m. (local time) on Tuesday, April 2, 2024, at which time the bids will be publicly opened and read aloud.

VOTE RESULT: ADOPTED BY ROLL CALL
 Councilman Schraft Aye
 Councilman Wilson Aye
 Councilman Macko Aye
 Councilman Reitz Aye
 Supervisor Ashton Absent

RESOLUTION 2024 #148 Audit of Bills

Councilman Macko moved and Councilman Reitz seconded that all properly audited bills be paid out of their respective accounts as follows:

	<u>AUDIT OF BILLS</u>
DATE	3/7/2024
ABSTRACT NO.	5
VOUCHER NO.	14095 - 14176
CHECK NUMBERS	87050 - 87117
APPROVED AT	Board Meeting
DATE	3/6/2024
GENERAL	\$49,503.53
PART TOWN	\$43,203.15
HIGHWAY DB	\$7,444.04
WATER	\$13,800.02
CAPITAL PROJECTS	\$276,505.60
SPECIAL DISTRICTS	\$98,511.43
DEBT SERVICE	
TOTAL	\$488,967.77

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Aye
Councilman Reitz	Aye
Supervisor Ashton	Absent

RESOLUTION 2024 #149 Adjournment

Councilman Wilson moved and Councilman Schraft seconded to adjourn to Wednesday, March 20, 2024 at 6:00pm for a Work Session and the Regular Meeting to follow.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Aye
Councilman Reitz	Aye
Supervisor Ashton	Absent

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.

Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic
Town Clerk