Evans Town Board

At a meeting of the Town Board of the Town of Evans, the following were present:

PRESENT:	Michael Schraft	Councilman
	John Wilson	Councilman
	Laurie Reitz	Councilman
	Raymond Ashton	Supervisor
ALSO PRESENT:	Lynn Krajacic	Town Clerk
	Lisa Poch	Town Attorney
ABSENT:	Jeanne Macko	Councilman

RESOLUTION 2024 #150 Enter Executive Session

Supervisor Ashton moved and Councilman Wilson seconded,

WHEREAS: the Evans Town Board wishes to enter Executive Session, and;

BE IT RESOLVED: that the public shall be excluded from discussion of and action upon hereinafter specified subject matter.

The general nature of the subject matter to be discussed as follows: employment history of a particular person.

NOW THEREFORE BE IT RESOLVED: Lisa Poch, Town Attorney and Jason Justinger, Director of IT is invited to attend the Evans Town Board Executive Session.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Schraft	Absent (arrived late)
	Councilman Wilson	Aye
	Councilman Macko	Absent
	Councilman Reitz	Aye
	Supervisor Ashton	Aye

RESOLUTION 2024 #151 Accept Minutes

Councilman Wilson moved and Supervisor Ashton seconded that the reading of the March 6, 2024 Meeting minutes be dispensed with and accepted as submitted by the Town Clerk.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

RESOLUTION 2024 #152 Town Clerk's Reports

Supervisor Ashton moved and Councilman Schraft seconded to accept the reports of the Town Clerk as presented for the month of February, 2024:

Town Clerk Report	$223,592.55
Interest	$15.15
Greenspace Fee	$700.00
Petty Cash	$650.00

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

RESOLUTION 2024 #153 Appointment of Part Time Clerk – Parks Department

Councilman Reitz moved and Supervisor Ashton seconded;

BE IT RESOLVED, that Diane Steinhoff is hereby appointed as Part Time Clerk for the Town of Evans, effective Monday, March 18, 2024, at an hourly rate of $17.30 and working up to a maximum of 19.5 hours per week.

FURTHER, BE IT RESOLVED, a copy of this resolution is to be given to the Human Resource Department and Parks Department.

FURTHER, BE IT RESOLVED; this resolution is considered nunc pro tunc.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

RESOLUTION 2024 #154 Appointment of Part Time Guard

Councilman Wilson moved and Supervisor Ashton seconded;

BE IT RESOLVED, effective Monday, April 8, 2024, the following individual is hereby appointed as Part Time Gate Guard, working up to 19.5 hours per week, at the hourly rates indicated:

NAME TITLE HOURLY RATE

Dale Zielonka Part Time Gate Guard $15.30

FURTHER, BE IT RESOLVED, a copy of this resolution is to be given to the Human Resource Department and Parks Department.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

RESOLUTION 2024 #155 Appointment to Community Events & Recycling Committees

Supervisor Ashton moved and Councilman Wilson seconded,

BE IT RESOLVED, effective immediately, Joseph O. Pinter is hereby appointed to the Town of Evans Community Events Committee and the Recycling Committee.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

RESOLUTION 2024 #156 Authorizing Contractors for Property Maintenance Services 2024

Councilman Wilson moved and Councilman Schraft seconded,

WHEREAS, the Town of Evans Code Enforcement Office is responsible for the inspection of various properties within the Town of Evans to ensure compliance with residential and commercial property maintenance codes; and

WHEREAS, the Town of Evans Code Enforcement Office determines from time to time that certain properties are not in compliance with local and/or state laws, ordinances, codes, and regulations concerning the safety, condition and maintenance of said properties; and

WHEREAS, when violations are noted, property owners are notified to safeguard their property by cutting high grass, closing up inground pools, repairing and/or removing hazardous conditions and/or boarding-up their properties and

WHEREAS, in the event the owners of such properties fail to bring them into compliance with local and/or state laws, ordinances, codes, and regulations, and public safety requires that action be taken immediately, it is necessary that the Code Enforcement Office retain a private contractor to perform the necessary work on such property; and
WHEREAS, the Town adopted rates of compensation for such work by Resolution 2022-115, adopted February 16, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Evans is hereby authorized to retain any of the qualified contractors appearing on the attached list to perform such work at designated properties in the Town of Evans during calendar year 2024, at the rates of compensation stated in Resolution 2022-115, adopted February 16, 2022, upon execution of a written Agreement with the Town and approval of the contractor's Certificates of Insurance, and

BE IT FURTHER RESOLVED, that Supervisor Ashton is authorized to execute such agreements.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

RESOLUTION 2024 #157 Award Bid for Emergency Tree Removal

Supervisor Ashton moved and Councilman Wilson seconded,

WHEREAS, bids were solicited for the 2024 Emergency Tree Removal Services in the Town of Evans for the Contract Term of April 1, 2024 through March 31, 2025; and

WHEREAS, bids were received and opened on Monday, March 18, 2024 at 2:00 P.M., in accordance with the Notice to Bidders previously authorized; and

WHEREAS, the lowest responsible bid was submitted by Kravitz Tree Service, LLC located at 19 Norton Place, Fredonia, NY 14063; and

NOW, THEREFORE, BE IT RESOLVED, that the Evans Town Board authorizes the award of the contract for the 2024 Emergency Tree Removal Services to Kravitz Tree Service, LLC located at 19 Norton Place, Fredonia, NY 14063; and

BE IT FURTHER RESOLVED, that Supervisor Ashton is authorized to execute any necessary contract documents regarding said bid award, upon the approval of the Town Attorney.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

RESOLUTION 2024 #158 Suspend the Rules of Order

Supervisor Ashton moved and Councilman Reitz seconded to Suspend the Rules of Order for the consideration of an additional resolution.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

RESOLUTION 2024 #159 Award Bid for Town of Evans Street Lighting Maintenance & Emergency Repair Contract

Councilman Reitz moved and Councilman Wilson seconded,

WHEREAS, the Town Board of the Town of Evans has solicited bids for the Streetlighting Maintenance and Emergency Repair Service Contract; and

WHEREAS, the Town Clerk of the Town of Evans advertised to solicit such bids; and

WHEREAS, a bid opening was held on Tuesday, March 19, 2024 at 2:00pm at the Evans Town Hall located at 8787 Erie Road, Angola, New York 14006; and

WHEREAS, Power & Construction Group (P&CG), PO Box 30, 96 West River, Scottsville, New York 14546 was the sole company to request the specifications and submit a bid; and

WHEREAS, Clark Patterson Lee has review the bid and the contractor qualifications and hereby recommends Power and Constructions Group (P&CG);

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Evans hereby accepts and awards the bid to Power & Construction Group (P&CG) for the Town of Evans' Streetlighting Maintenance and Emergency Repair Service Contract for the base bid value of $21,046.05 plus itemized values.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Schraft	Aye
	Councilman Wilson	Aye
	Councilman Macko	Absent
	Councilman Reitz	Aye
	Supervisor Ashton	Aye

RESOLUTION 2024 #160 Approve Town Licenses

Councilman Schraft moved and Councilman Wilson seconded,

1) David Jacobson D/B/A Pat's Pizzeria – Refreshment
2) Robert J. Pasinski D/B/A Jovial Bar II Inc – Refreshment/Amusement

RESOLVED, that the aforesaid licenses be granted pertaining to the report of the Chief of Police, Code Enforcement and the Department of Health where appropriate.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Schraft	Aye
	Councilman Wilson	Aye
	Councilman Macko	Absent
	Councilman Reitz	Aye
	Supervisor Ashton	Aye

RESOLUTION 2024 #161 Audit of Bills

Supervisor Ashton moved and Councilman Reitz seconded that all properly audited bills be paid out of their respective accounts as follows:

AUDIT OF BILLS	
DATE	3/21/2024
ABSTRACT NO.	6
VOUCHER NO.	14177 - 14250
CHECK NUMBERS	87118 - 87182
APPROVED AT	Board Meeting
DATE	3/20/2024
GENERAL	$96,563.86

PART TOWN	$10,707.24
HIGHWAY DB	$13,667.42
WATER	$0.00
CAPITAL PROJECTS	$24,775.00
SPECIAL DISTRICTS	$905.50
DEBT SERVICE	
TOTAL	$146,619.02

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

RESOLUTION 2024 #162 Adjournment

Supervisor Ashton moved and Councilman Reitz seconded to adjourn to Wednesday, March 20, 2024 at 6:00pm for a Work Session and the Regular Meeting to follow. w

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Schraft	Aye
Councilman Wilson	Aye
Councilman Macko	Absent
Councilman Reitz	Aye
Supervisor Ashton	Aye

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic
Town Clerk