Meeting #1
Regular _X_ Special _____

Wednesday January 3, 2024

AGENDA

Evans Town Board, Evans Town Hall, 8787 Erie Road, Angola, New York
www.townofevans.org

Item	Description	Disp.
I	Call the Meeting to Order	
II	Pledge of Allegiance	
III	Roll Call	
IV	Approval of the Minutes: December 20, 2023	
V	Communications:	
VI	Public Hearing & Bid Opening:	
VII	Committee & Department Head Reports:	
VIII	Town Clerk's Reports:	
IX	Old Business: 1.) Use of Capital Reserve 2.) Use of Tax Stabilization Reserve Fund	
X	Privilege of the Floor:	
XI	Resolutions: 1.) Approval of 2024 Town of Evans Fee Schedule 2.) Appointment of Part Time Van Driver-Going Places Van 3.) Approval of Budget Amendment-Highway Department 2023 Dodge Ram 4500 4.) Approval of Budget Amendment-Highway Department Chipper 5.) Authorize Supervisor to attend NYS Association of Towns School 2024 6.) Authorize Town Councilman to attend NYS Association of Towns Newly Elected Training 7.) Declare Surplus Parks Department Equipment 8.) Approval of Budget Amendment -Community Events 9.) 2024 NYS Association of Towns Delegate and Alternate Designation	
XII	Licenses: 1.) Shixing Huang d/b/a China King (Refreshment) 2.) SunCliff on the Lake LLC (Refreshment & Live Band) 3.) Lake Erie Beach Volunteer Fire Company (Refreshment & Live Band) 4.) William Connors d/b/a Connors Hot Dog Stand (Refreshment) 5.) William Connors d/b/a Connors Hot Dog Stand (Sturgeon Pt Marina) (Refreshment)	
XIII	Audit of Bills:	
XIV	Adjournment to: Wednesday, January 17, 2024 at 6:00pm for the Work Session and Regular Meeting immediately to follow.	

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Get the Agenda and Meeting Packet sent to your email! Subscribe to the Town of Evans Legal Paper:www.Townofevans.org http://www.observertoday.com/store/ (716)366-3000 click Newsletter Signup under the Quick Links

Evans Town Board

At a meeting of the Town Board of the Town of Evans, the following were present:

PRESENT:	Laurie Reitz	Councilman
	Jeanne Macko	Councilman
	Michael Schraft	Councilman
	Thomas George	Deputy Supervisor
ALSO PRESENT:	Lynn Krajacic	Town Clerk
	Kenneth Farrell	Town Attorney

RESOLUTION 2023 #520 Accept Minutes

Deputy Supervisor George moved and Councilman Macko seconded that the reading of the minutes of December 6, 2023 be dispensed with and accepted as submitted by the Town Clerk.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Reitz	Aye
	Councilman Macko	Aye
	Councilman Schraft	Aye
	Deputy Supervisor George	Aye

Communications

Deputy Supervisor George reported that the Supervisor's Monthly Report for October 2023 has been made to the Town Board and a copy was filed with the Town Clerk's Office.

RESOLUTION 2023 #521 Town Clerk Report November 2023

Deputy Supervisor George moved and Councilman Macko seconded;

Town Clerk Report	$13,076.93
Interest	$1.00
Greenspace Fee	$ 0
Petty Cash	$650.00

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Reitz	Aye
	Councilman Macko	Aye
	Councilman Schraft	Aye
	Deputy Supervisor George	Aye

RESOLUTION 2023 #522 APPROVE FEES FOR PARKS AND MARINA FOR 2024

Deputy Supervisor George moved and Councilman Reitz seconded;

RESOLVED, that the attached fees be approved for the calendar year 2024 for the Town of Evans Parks and Marina; and

FURTHER BE IT RESOLVED, that effective immediately, the Parks Department is hereby directed to advertise the 2024 Parks and Marina fees; and

BE IT FURTHER RESOLVED, that all boat slip and dry dock fees shall be due to the Parks Department by Friday, March 1, 2024; and

BE IT FURTHER RESOLVED, that relocation day for same sized slips shall be Saturday, March 9, 2024; and

BE IT FURTHER RESOLVED, that Shelter/Pavilion Reservation day shall be Saturday, March 9, 2024.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Reitz	Aye
Councilman Macko	Aye
Councilman Schraft	Aye
Deputy Supervisor George	Aye

RESOLUTION 2023 #523 Erie County Water Surcharge for 2024

Deputy Supervisor George moved and Councilman Macko seconded;

WHEREAS, per the Town's Lease Management Agreement with the Erie County Water Authority, the District shall notify the Erie County Water Authority annually the amount of its surcharge; and

WHEREAS, the Town has completed an analysis of its 2024 payment requirements relating to capital improvements, including construction and repairs, necessary to meet the Authority's standards; and

WHEREAS, the Town's only means of financing the aforementioned capital improvements is through the annual surcharge as outlined in the lease management agreement; and

WHEREAS, the surcharge per 1,000 gallons of water metered and billed to all, in and out, of District customers provided by the Town of Evans waterlines to meet the aforementioned debt requirements is estimated to be $4.44,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby establish the surcharge to be $4.44 per 1,000 gallons of water, metered and billed to all, in and out, of District customers by the Erie County Water Authority for water service provided by the Town of Evans waterlines. This includes all Homeowner Associations and any other areas not covered by the Lease Management Agreement, as amended.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Reitz	Aye
Councilman Macko	Aye
Councilman Schraft	Aye
Deputy Supervisor George	Aye

RESOLUTION 2023 #524 Water Rates Per ECWA 2024 Adopted Budget

Deputy Supervisor moved and Councilman Reitz seconded;

WHEREAS, the Town of Evans entered into a Lease Management Agreement with the Erie County Water Authority, effective April 1, 2013; and

WHEREAS, the Town of Evans is responsible for the billing and maintenance of approximately 115 customers on Town of Evans waterlines; and

WHEREAS, these customers are primarily located on Woodcliff Road, McKinley Road, portions of Independence Drive and portions of Peppertree Drive; and

WHEREAS, the Erie County Water Authority raised their water rate charge on at their meeting November 16, 2023, by their adopted budget, taking effect on January 1, 2024.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That pursuant to Section 106-1 the price of water will increase by 38 cents, per ECWA adopted 2024 budget, which will be $4.64 per 1,000 gallons; and

2. The minimum quarterly bill shall continue to be based upon a minimum of 9,000 gallons of water consumed; and

3. The per quarter infrastructure charge has been established as $27.72, which is a $2.28 increase per the ECWA adopted 2024 budget, and will continue to be added to the quarterly bill for each metered account; and

BE IT FURTHER RESOLVED that the above referenced change (price of water #1) will start effective January 1, 2024.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Reitz	Aye
Councilman Macko	Aye
Councilman Schraft	Aye
Deputy Supervisor George	Aye

RESOLUTION 2023 #525 Use of Capital Reserve

Deputy Supervisor George moved;

WHEREAS: the Town established the 2023 Evans Capital Reserve with $2,016,100 on January 4, 2023 pursuant to Section 6-c of the General Municipal Law for purpose of accumulating monies to finance the cost of upcoming capital improvement projects;

NOW, THEREFORE, BE IT RESOLVED: the Town Board of the Town of Evans hereby authorizes the "use of capital reserve" of $38,508 related to the Police parking lot that was installed in 2023; and

FURTHER, BE IT RESOLVED: the $38,508 will be returned to the unassigned fund balance.

RESOLUTION 2023 #526 Table 2023 #525 Use of Capital Reserve

Councilman Schraft moved and Councilman Macko seconded to Table Resolution 2023 #525.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Reitz	Aye
	Councilman Macko	Aye
	Councilman Schraft	Aye
	Deputy Supervisor George	Aye

RESOLUTION 2023 #527 Table Use of Tax Stabilization Reserve Fund

Councilman Schraft moved and Councilman Reitz seconded,

WHEREAS; the Town established the Tax Stabilization Fund in the amount of $1,000,000 on January 4, 2023 pursuant to Subdivision 2 of Section 6-e of the General Municipal Law for purpose of accumulating monies to finance certain unanticipated revenue losses or unanticipated expenditures chargeable to eligible portion of the annual budget and to lessen or prevent projected increases in the real property tax levy;

NOW, THEREFORE, BE IT RESOLVED; the Town Board of the Town of Evans hereby authorizes the "use of tax stabilization reserve" of $386,477 related to the settling of collective bargaining unit agreements; and

FURTHER, BE IT RESOLVED; the $386,477 will be returned to the unassigned fund balance.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Reitz	Aye
	Councilman Macko	Aye
	Councilman Schraft	Aye
	Deputy Supervisor George	Aye

RESOLUTION 2023 #528 Suspend the Rules of Order

Deputy Supervisor George moved and Councilman Reitz seconded to Suspend the Rules of Order for the consideration of additional resolutions.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Reitz	Aye
	Councilman Macko	Aye
	Councilman Schraft	Aye
	Deputy Supervisor George	Aye

RESOLUTION 2023 #529 Express Opinion of Opposition to NYS Cannabis Control Board

Deputy Supervisor George moved and Councilman Reitz seconded,

WHEREAS, the Town of Evans has received a Notification to Municipality OCM-06009 regarding the application of TetraHydro Cultivation, LLC for a 'New Establishment' license to open a microbusiness (with retail authorization), and

WHEREAS, a municipality desiring to express an opinion to the New York State Cannabis Control Board must respond within thirty (30) days of the aforementioned Notification, and

WHEREAS, the Town of Evans desires to send a letter of opposition to the New York State Cannabis Control Board, as the project is in violation of the Town of Evans zoning code, and location of the business proposed by the applicant is within five hundred (500) feet of a public school building, specifically, the Lake Shore Central High School, and

BE IT RESOLVED, the Evans Town Board hereby expresses its opinion of opposition to the proposed microbusiness as the project is in violation of the Town of Evans zoning code, and location of the business proposed by the applicant is within five hundred (500) feet of a public school building, specifically, the Lake Shore Central High School, and

FURTHER, BE IT RESOLVED, the Evans Town Board authorizes and directs the Town Supervisor/Director of Planning to respond to the aforementioned Notification with its opinion of opposition on official Evans Town Board letterhead, and

FURTHER, BE IT RESOLVED, that a copy of this resolution be given to the appropriate Town Departments.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Reitz	Aye
	Councilman Macko	Aye
	Councilman Schraft	Aye
	Deputy Supervisor George	Aye

RESOLUTION 2023 #530 New York State Standard Work Day & Reporting Resolution for Elected & Appointed Officials

Councilman Reitz moved and Deputy Supervisor George seconded,

BE IT RESOLVED, that the Town Board of the Town of Evans establishes the following as Standard Work Days for Elected and Appointed Officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body (see below):

Title	Standard Work Day	Name	Current Term Begin/End Date	ROA Results	Not Submitted
(Elected Officials)					
Councilwoman	6	Macko, Jeanne	01/01/2022 – 12/31/2025	9.80	
Councilman	6	Schraft, Michael	01/01/2022 – 12/31/2025	11.37	
Town Clerk	6	Krajacic, Lynn	01/01/2022 – 12/31/2025	21.96	
Town Justice	6	Cooper, Moira	01/01/2023 – 12/31/2026	3.79	
Town Justice	6	Glascott, Dennis	01/01/2021 – 12/31/2024	2.23	
(Appointed Officials)					
Town Assessor	6	Hill, Jeneen	10/01/2019 – 09/30/2025	22.18	
Town Prosecutor	6	Farrell, Jennifer	01/01/2023 – 12/31/2023	2.24	
Town Attorney	6	Farrell, Kenneth	01/01/2022 – 12/31/2023	22.06	
Deputy Town Attorney And Town Prosecutor	6	Penberthy, Brittanylee	01/01/2023 – 12/31/2023	3.04	
Secretary to Supervisor	6	Holl, Mary	01/01/2023 – 12/31/2023	34.16	

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Reitz	Aye
Councilman Macko	Aye
Councilman Schraft	Aye
Deputy Supervisor George	Aye

RESOLUTION 2023 #531 Community Solar Campaign

Councilman Reitz moved and Deputy Supervisor George seconded,

BE IT RESOLVED, commencing immediately, the Town of Evans' Conservation Advisory Commission and Climate Smart Committee will conduct a Community Solar Campaign in conjunction with Jason Kulaszewski, Clean Energy Coordinator from University of Buffalo Regional Institute.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Reitz	Aye
Councilman Macko	Aye
Councilman Schraft	Aye
Deputy Supervisor George	Aye

RESOLUTION 2023 #532 Approve Town Licenses

Councilman Schraft moved and Councilman Reitz seconded,

1.) Melody Meadows Mobile Home Development License
2.) JJ Parks Pub Inc d/b/a Castaways Bar and Grill (Refreshment/Amusement/Live Band-Commercial)

3.) Toasted Hog LLC (Refreshment)
4.) Paulette Combs d/b/a Paulette's Blue Collar Inn (Refreshment/Amusement/Live Band-Commercial)
5.) Eric Robinson(Commander) d/b/a Overseas Vets of Evans (Refreshment)
6.) John Popple d/b/a The Bagel Jar LLC (Refreshment)

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Reitz	Aye
Councilman Macko	Aye
Councilman Schraft	Aye
Deputy Supervisor George	Aye

RESOLUTION 2023 #533 Audit of Bills

Councilman Macko moved and Councilman Reitz seconded that all properly audited bills be paid out of their respective accounts as follows:

AUDIT OF BILLS

DATE	12/21/2023
ABSTRACT NO.	23
VOUCHER NO.	13678 - 13779
CHECK NUMBERS	86689 - 86763
APPROVED AT	Board Meeting
DATE	12/20/2023
GENERAL	$35,835.11
PART TOWN	$548.72
HIGHWAY DB	$183,549.24
WATER	
CAPITAL PROJECTS	$111,500.00
SPECIAL DISTRICTS	$25.00
DEBT SERVICE	
TOTAL	**$331,458.07**

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Reitz	Aye
Councilman Macko	Aye
Councilman Schraft	Aye
Deputy Supervisor George	Aye

RESOLUTION 2023 #534 Adjournment

Deputy Supervisor George moved and Councilman Schraft seconded to adjourn to Tuesday, January 2, 2024 at 6:00pm for a Work Session to discuss the Organizational Meeting and then to January 3, 2024 at 6:00pm for the Annual Organization Meeting then the Work Session and Regular Meeting immediately to follow. This meeting was adjourned in Memory of Philip Whalen.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Reitz	Aye
	Councilman Macko	Aye
	Councilman Schraft	Aye
	Deputy Supervisor George	Aye

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Kristen Bauer
Deputy Town Clerk

Lynn M. Krajacic RMC
Town Clerk

Res 1

RESOLUTION – ADOPT TOWN OF EVANS 2024 UPDATED FEE SCHEDULE

WHEREAS, all Town of Evans Departments have reviewed their fee schedules for the 2024 year; and

WHEREAS, some of those fees have been amended accordingly for the 2024 year;

NOW, THEREFORE, BE IT RESOLVED, effective immediately, the attached Town of Evans 2024 Fee Schedule is hereby approved and set forth by the Evans Town; (see attached)

ROLL CALL VOTE:

2024 FEE SCHEDULE

Building Department

Approved 8/2/2023

Single Dwelling	
Plan Review fee to be collected when peri	$250.00
Permit Fee up to 1428 sq ft	minimum of $500.00
Permit Fee after minimum	space
Park/Recreation Fee	$700.00
2 Family Dwelling	
Application/Review Fee to be collected wl	$350.00
Permit Fee up to 1714 sq ft	minimum $600.00
Permit Fee per Unit	.35 per sq ft for each unit
Park/Recreation Fee per unit	$700.00
Town House/Condo	
Application/Review Fee to be collected wl	$350.00
Permit Fee up to 1714 sq ft	Minimum $600.00
Per Sq. Ft. (Habitable Space) Includes Atta	$0.35
Park/Relation Fee per unit	$700.00
Multiple Dwellings (3 Units)	
Application/Review Fee to be collected wl	$450.00
Permit Fee up to 1714 sq ft	Minimum $600.00
Permit Fee per Unit	.35 per sq ft for each unit
Park/Recreation Fee per unit	$700.00
Manufactured Home	
Permit fee	$450.00
Park/Recreation fee	$700.00
Residential New build Plumbing	
Plumbing Permit for New build per bath	$100
Plumbing Permit for New Build Half Bath	$50
Mechanical Permit New Build	$200.00
Alterations/Renovation/Repair	
Base Fee	$200.00
Window/Door Replacement	$50.00
Addition Only	
Plan Review fee to be collected when peri	$100.00
Base Fee up to 100 sq ft	$100.00
Fee after 100 sq ft	.25 per sq ft habitable space
PENALTIES	
Failure to Call - Residential per Inspection	$150.00

Parks Department

Town Park- Pavilions & Shelters	
Pavilion #1 (Parkside)	$100.00
Pavilion #2 (Beachside)	$200.00
Small Shelters	$30.00
Two Small Shelters	$55.00
Three Small Shelters	$75.00
Town Park- Stickers & Parking	
Resident Yearly Sticker (<64 yrs.)	$10.00
Resident Yearly Sticker (>64 yrs.)	Free
Non Resident Daily	$10.00
Special Event & Holidays	
Resident with Yearly Sticker	Free
Resident Without Yearly Sticker	$10.00
Non Resident	$20.00
Marina- Boat Slips	
18 ft. Slip	$811.00
20 ft. Slip	$927.00
22 ft. Slip	$1,161.00
24 ft. Slip	$1,276.00
28 ft. Slip (with electric)	$1,655.00
30 ft. Slip (with electric)	$1,852.00
40 ft. Slip (with electric)	$2,508.00
Dry Dock	$24/ft.
Overnight Dry Dock	$25.00
Overnight Docking	$50.00
Overnight Wet Slip	$50.00
Overnight Dry Slip	$25.00
Extra Jetski in Slip	$100.00
Wait List	$25.00
Season Launch Pass	$175.00
Season Launch Pass (>65 yrs. or Vet.)	$110.00
Daily Launch Pass	$15.00
Daily Launch Pass (>65 yrs. or Vet.)	$10.00
Bait	varies
Ice- 8lbs	varies
Gas	varies
Jet Ski Only - based on slip price	varies

Demolition	
Residential	$150.00
Commercial	$100.00 per 1000 sqft
Plumbing Residential	
Sanitary Sewer and Drain	$50.00
Storm Sewer and Drain	$50.00
Sump Pump	$50.00
HVAC Residential	
Furnace/Boiler/Heat Exchanger replacement	$50.00
AC Unit new/replacement	$50.00
Roofing	
Residential Roof	$100.00
Decks/Covered Porch	
Permit fee per sq ft	$0.20
Minimum Permit Fee up to 500 sq ft	$100.00
Carport	
Base Fee	$100
Temporary Carport/Tent	
Temp fee	$25.00
Detached Accessory Buildings & Structures	
Detached Garage up to 800 sq ft	$250.00
Detached garageover 800 sq ft	$500.00
Shed up to 200 sq ft	$75.00
Shed over 200 sq ft	$125.00
Re-Inspection Fee	$50.00
Fire Protection	
Public Assembly	$100.00
Operating Permits	$50.00
Solar Fees - based on Code	
SPS type 1 - App Fee Planning	$5,000 escrow acct
plus Site Plan Fee and SWPPP and Spec Use Permit Fee	
SPS Type 1 Bldg. Permit Fee	Code section 200-73 I(5)(a
SPS Type 2 Residential Bldg Permit Fee	$100.00
Pools	
Above Ground	$75.00
Inground Residential	$150.00
Temporary Pool	$25.00
Pool- Residents	
Season Family Pass (<4 members)	$80.00
Each additional family member	$20.00
Tots (<5 yrs.) w/ paying adult	$10.00
Youth (6 - 17 yrs.)	$25.00
Adults (18 - 64 yrs.)	$40.00
Seniors (>65 yrs.)	$25.00
Daily- Main Pool	$5.00
Pool- Non Residents	
Season Family Pass (<4 members)	$160.00
Each additional family member	$40.00
Tots (<5 yrs.) w/ paying adult	$40.00
Youth (6 - 17 yrs.)	$50.00
Adults (18 - 64 yrs.)	$60.00
Seniors (>65 yrs.)	$45.00
Daily- Main Pool	$10.00
Senior Aerobics	
Residents	$35.00
Non Residents	$75.00
Softball Leagues	
Per Team Per Season	$100.00
Volleyball Leagues	
Per Team Per Season	$80.00

Police

Fingerprints	$10.00
Fingerprints Misc.	$5.00
Pistol Permit	$10.00
Police Reports	$5.00
	$27.25

HIGHWAY

Road Cut Fee	$300.00
Road Cut Deposit	$1,500.00

Van Service

Senior Van	Donation
County Van	

Fence	
Residential	$50.00
Commercial includes dumpster en	$100.00
Temporary Fence	$25.00
COMMERCIAL BUILDING	
NEW Construction Drawing Revie	$800.00
Minimum Fee	$700.00
per sq. ft.	$0.35
Plumbing Permit	$300.00
HVAC Equipment (Furnaces, Boile	$300.00
New/Alterations/Renovation/Repair	
Permit fee Minimum	$400.00
Permit fee per sq ft	$ 35 per sq ft
Plan review	$500.00
Signs	
upto 100 sqft includes both sides	$200.00
over 100 sqft includes both sides	$400.00
Small Cell Fees based on Code 200-77	
App Fee upto 5 sites	$500.00
per site after 5	$100.00
per building per year	$750.00
per new pole	$1,000.00
Commercial	
Hot Water tank replacement	$100.00
per Fixture sink/toliet/shower	$20.00
Sanitary Sewer and Drain	$200.00
Storm Sewer and Drain	$200.00
Grease Interceptor	inter 250 exter 500
Back Flow Preventer	inter 250 exter 500
Sump Pump - per unit	$100.00
Penalties	
Failure to Call - First - Commercial	$200.00
Rental Inspection	
Rental	$100.00 per unit every 2 years
No Show/Cancel after 2	$35.00
Late Fee/Penalty	1% per Day

Town Clerk

Copies	
Birth Certificate	$10.00
Death Certificate	$10.00
Duplicate Tax Bill	$2.00
Marriage Certificate	$10.00
Xerox Copy	$0.25
Dogs	
Boarding	$35/Night
Spayed Dogs	$15.00
Unspayed Dogs	$28.00
Replacement Tags	$5.00
Emergency Vet	Vary
Passports	
Fee	$35.00
Photo	$12.00
Plumbing	
License	$100.00
Late Fee	$25.00
Licenses	
Refreshment	$50.00
Games of Chance	$25.00
Solid Waste	$100.00
Amusement	$50.00
Fireworks Permit	$150.00
Late Fee	$25.00
Peddling & Hawking	$75.00
Live Band Commercial	$250.00
Live Band Special Event	$75.00
Special Event	$75.00
Mobile Home Dev. (per lot)	$10.00
One Day Marriage Officiant	$25.00

FLOODPLAIN DEVELOPMENT	
Drainage Plan Must Be Submitted	$200.00
Hot Tub	
Application/Review Fee to be Collected when Permit App Sc	$50.00
Electrical - Service/Meter	$50.00
EV Charging stations	
Residential EV Charging stations cost per station	$100.00
Commercial EV Charging stations cost per station	$150.00
Whole House Generator	
App/Review Fee to be Collected when Permit App Submitte	$75.00
Floodplain Development	
per Acre	$200.00
Fire Protection	Section 105 of IFC
Zoning Compliance Ltr	$50.00
Change In Use per unit	$150.00
Towers (cellular unless stated)	
Base Fee	$200.00
Antenna/Radio - Replace	$2,000.00
Antenna/Radio - per ft.	$1,000.00
Per ft. above 150ft	
Co-Location	$1,000.00
Co-User	$500.00
Site Plan	$3,000.00
Building Permit Per Lin. Ft. measured from grade to upper-n	$20.00
Per $1,000.00	
Fireplaces/Stoves	
Misc. Structures - Portals, Chimneys, etc.	$50.00
HVAC Equipment (Furnaces, Boilers, Air-Conditioning and similar equipment) - including Electrical Permit Fee	
New or Replacement of Heating Equipment commercial per	$100.00
New or replacement Air-Conditioning Equipment Commerci	$100.00

Planning

Rezone	
Less than or equal to 1 acre	$500.00
Over 1 acre	$500 + $50/acre
Site Plan	
Sketch Plan	$150.00
Waiver	$200.00
Initial Review	
Less than or equal to 1 acre	$800 + $50/acre
Revision Fee (After 2 reviews)	
Less than or equal to 5 acres	$300.00
Over 5 acres	$400.00
Minor Subdivisions	$100.00
each additional lot	$50.00
Recreation/Greenspace	$700/dwelling unit
Special Use permit	
Initial	$200.00
Renewal	$50.00
Amendment	$125.00
Major Subdivision	
Sketch Plan	$150.00
Preliminary Plat	$500 + $175/lot over 4
Final Plat	$350.00
Resubmission	1/2 initial total fee
Recreation/Greenspace	$700/dwelling unit
Plus SEQR cost for all subdivision requiring an EIS	
Telecommunication Towers	
Tower Permit	$2,000.00
Building Permit $20/Linear ft. from grade to upper most pa	
Co-User	$500.00
Site Plan	$3,000.00
Locating on Existing Structure	$1,000.00
Solar	
SPS Type 1 - App Fee	$5,000 escrow acct
Site Plan Fee & SWPP & Spec Use Permit Fee	Various

Res 2

RESOLUTION- APPOINTMENT OF PART TIME VAN DRIVER

WHEREAS, there is a vacancy for a part time van driver for the Going Places Van; and

WHEREAS, the above referenced position was posted accordingly;

BE IT RESOLVED, Kenneth Saccomando is hereby appointed to the position, effective January 15, 2024, at an hourly rate of $15.30 payable biweekly

ROLL CALL VOTE:

Res 3

RESOLUTION – APPROVAL OF BUDGET AMENDMENT – HIGHWAY DEPARTMENT (2023 Dodge Ram 4500)

WHEREAS, the Town of Evans Highway Department is in need of a 2023 Dodge Ram 4500 to service the Town of Evans' resident; and

WHEREAS, the Evans Town Board acknowledges the imminent need for the above referenced equipment; and

WHEREAS, the Evans Town Board acknowledges the Highway Department's adherence to Town of Evans procurement policy during the process of purchasing the equipment, meeting the requirements of General Municipal Law, Section 104-b;

THEREFORE, BE IT RESOLVED, the Evans Town Board approves the use of $74,998 from the DB Fund Balance Reserve into the Highway machinery equipment budget line, DB.5110.220.00.

ROLL CALL VOTE:

Res 4

RESOLUTION – APPROVAL OF BUDGET AMENDMENT – HIGHWAY DEPARTMENT (CHIPPER)

WHEREAS, the Town of Evans Highway Department is in need of an additional chipper to service the Town of Evans' resident; and

WHEREAS, the Evans Town Board acknowledges the imminent need for the above referenced equipment; and

WHEREAS, the Evans Town Board acknowledges the Highway Department's adherence to Town of Evans procurement policy during the process of purchasing the equipment, meeting the requirements of General Municipal Law, Section 104-b;

THEREFORE, BE IT RESOLVED, the Evans Town Board approves the use of $79,254 from the DB Fund Balance Reserve into the Highway machinery equipment budget line, DB.5110.220.00.

ROLL CALL VOTE:

RES 5

RESOLUTION - AUTHORIZE SUPERVISOR TO ATTEND THE ASSOCIATION OF TOWNS NEWLY ELECTED TOWN OFFICIALS SCHOOL 2024

WHEREAS, Supervisor Ray Ashton request permission to attend the annual Association of Towns Newly Elected Town Officials School; and

WHEREAS, said training will be held in Rochester, New York on January 10-12, 2024;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Town of Evans shall grant permission to Supervisor Ray Ashton to attend said training with all appropriate and reasonable expenses to be paid by the Town, per Town policy.

ROLL CALL VOTE:

RESOLUTION - AUTHORIZE COUNCILMAN JOHN WILSON TO ATTEND THE ASSOCIATION OF TOWNS 2024 ANNUAL MEETING & TRAINING SCHOOL

WHEREAS, Councilman John Wilson request permission to attend the annual Association of Towns 2024 Annual Meeting & Training School; and

WHEREAS, said training will be held in New York, New York on February 18 - 21, 2024;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Town of Evans shall grant permission to Councilman John Wilson to attend said training with all appropriate and reasonable expenses to be paid by the Town, per Town policy.

ROLL CALL VOTE:

RESOLUTION - Declare Surplus - Parks Department Equipment

Res 1

BE IT RESOLVED, that the following Parks Department equipment is not in working order and has no value and is hereby declared surplus equipment;

SmithCo G/Star, Serial Number G186, Model Number 9328

ROLL CALL VOTE:

Res 8

RESOLUTION – BUDGET AMENDMENT – COMMUNITY EVENTS

WHEREAS, the Town of Evans Town Board approved the 2023 budget on November 16, 2022 by resolution 2022-425; and,

WHEREAS, the Town finds it necessary to amend the 2023 budget to recognize the receipt of funds associated with various donations;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Evans hereby amends the 2023 budget; and,

BE IT FURTHER RESOLVED, that the Town Board of the Town of Evans hereby authorizes the Supervising Accountant to make the following budget amendments:

Increase:

AA.02705.000.01	$1,000
AA.07550.0400.03	$1,000

ROLL CALL VOTE:

Res 9

RESOLUTION – NYS ASSOCIATION OF TOWNS DELEGATE AND ALTERNATE DESIGNATION FOR 2024

WHEREAS, the Town of Evans is a member of the NYS Association of Towns; and

WHEREAS, the Association of Towns will hold their 2024 Annual Meeting & Training School from February 18 – 21, 2024; and

WHEREAS, the Annual Business Session will be held during the above referenced week; and

WHEREAS, pursuant to Section 6 of Article III of the Constitution and Bylaws of the NYS Association of Towns, the Town shall designate a Delegate and Alternate;

NOW, THEREFORE, BE IT RESOLVED, that Town of Evans Supervisor Ray Ashton has been designated Delegate and Councilman John Wilson has been designated as Alternate for voting purposes; and

FURTHER, BE IT RESOLVED, a copy of this resolution be given to the Town Clerk and sent to the Association of Towns of the State of New York.

ROLL CALL VOTE: