TOWN OF EVANS

ANNUAL ORGANIZATIONAL MEETING MINUTES JANUARY 8, 2020

Councilmembers:
Hon. Thomas George, Jr.
Hon. Michael R. Schraft

Supervisor:
Hon. Mary K. Hosler

RESOLUTION 2020-001 Voting Order for Town Board Meetings

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the voting order for Town Board Meetings is hereby set as follows: Councilman George, Councilman Schraft, Supervisor Hosler, effective January 9, 2020.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-002 Appt of Counsel to the Town of Evans

Councilman George moved and Supervisor Hosler seconded,

RESOLVED: that Kenneth J. Farrell, Esq. is hereby appointed as Counsel to the Town of Evans, effective January 8, 2020 at a compensation of $47,000 annually, payable bi-weekly.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-003 Appt of Counsel to the Zoning Board of Appeals & Planning Board

Supervisor Hosler moved and Councilman George seconded,

BE IT FURTHER RESOLVED: that Brittanylee Penberthy, Esq. is hereby appointed Counsel to the Zoning Board of Appeals, Planning Board and to assist with other matters as needed, effective January 8, 2020 at a compensation of $13,000 annually, payable bi-weekly.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-004 Appt of Deputy Supervisor

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that Mary Holl is hereby appointed Deputy Supervisor, with no additional compensation.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-005 Appt of Town Prosecutors

Councilman George moved and Supervisor Hosler seconded,

RESOLVED: that Jennifer Farrell, Esq. and Michelle Parker, Esq. will be appointed as Town Prosecutors for the calendar year 2020 to prosecute non-criminal violations within the jurisdiction of the Town of Evans Justice Court, subject to the confirmation of the Erie County District Attorney and that they be compensated for the calendar year 2020 in the amount of $10,605.00 each, payable bi-weekly, and report to the Legal Counsel for the Town Board for their duties, responsibilities and assignments as directed by the Town Board.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-006 Robert's Rules of Order

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that in all matters of parliamentary procedure Robert's Rules of Order shall prevail, except where such Rules are inconsistent with local rule or resolution pertaining to the conduct of Town Business.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-007 Order of Business of Town Board Meetings

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: that the order of business for the conduct of the Town of Evans Town Board Meetings for the year 2020 shall be as follows:

I. Call the Meeting to Order
II. Pledge of Allegiance
III. Roll Call
IV. Approval of the Minutes
V. Communications
VI. Privilege of the Floor
VII. Public Hearing and Bid Openings

VIII. Committee and Department Head Reports
IX. Town Clerk Reports
X. Old Business
XI. Resolutions
XII. Licenses
XIII. Audit of Bills
XIV. Adjournment

BE IT FURTHER RESOLVED: Privilege of the Floor is adopted as follows:

The Town of Evans appreciates input from the General Public during the Privilege of the Floor period which is offered at each Regular Meeting of the Town Board, the following policy will be enforced at every meeting:

- Speakers must be recognized by the presiding officer;
- Speakers must state their name, address and organization, if any;
- The public shall only be allowed to speak during the designated period of the meeting;
- Comments shall be related to Town of Evans business only;
- Speakers will be limited to three (3) minutes per person per period which may be timed; time in excess of 3 minutes will be at the discretion of the Town Board.
- Speakers may not yield any remaining time they may have to another speaker;
- All remarks must be addressed to the Town Board as a body and not to any individual member thereof;
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste;
- Unacceptable behavior will not be tolerated and may result in removal from the building and/or loss of future privileges of the floor.

In addition, interested parties or their representatives may address the Town Board by written communication. Any documents submitted to the Town Board will be accepted and filed for one (1) year.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-008 Conduct of Business for Town Board Meetings

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that the following rules will govern the conduct of business for the Town Board Meetings:

A. The agenda shall include resolutions, bills and reports. All resolutions to be included on the agenda shall be submitted to the Supervisor's Office by 12:00 P.M. on the Friday preceding the Board Meeting, and the Supervisor's Office shall submit same to

the Town Clerk's Office by 2:00 P.M. on the Monday preceding the Board Meeting. When possible copies of resolutions will be sent to the board members by Friday afternoon from the Supervisor's Office.

B. By 4:00 PM on the Monday preceding the Board Meeting, the Town Clerk or the Town Supervisor shall distribute a copy of the agenda to each Board Member and the Counsel for the Town Board in electronic form and shall include all written resolutions and important correspondence.

C. The agenda shall not be departed from except with a two-thirds vote of the entire Town Board.

D. If the Town Board has voted to depart from the agenda, as provided above, the Town Board may, by a two-thirds vote of the entire Town Board, require that any resolutions not on the agenda be produced in written form prior to a vote being taken on such resolution.

E. All matters shall be continued on the agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

F. Correspondence shall be filed with the Town Clerk and retained for one (1) year, pursuant to the retention schedule.

G. Whenever the Town Board amends a resolution passed at a previous meeting, there shall be added to the official record of minutes of such previous meeting a marginal notation referring to the subsequent amending action.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-009 Town Board Meeting & Work Session Schedule

Councilman Schraft moved and Supervisor Hosler seconded,

WHEREAS: Town Law requires the town board of every town of first class to hold at least one (1) meeting in each month of the year:

RESOLVED: that the Town Board of the Town of Evans shall hold its REGULAR MEETINGS at 7:00 PM on the following dates in **2020:**

January 8 - Organizational (6pm)
January 8 - Town Board Meeting to follow
February 5, 12 (work session & Town Board Meeting)
March 4, 18
April 1, 15
May 6, 20
June 3, 17
July 1, 15
August 5, 19
September 2, 16
October 7, 21
November 4, 18
December 2, 16;

and be it further

RESOLVED: that each such meeting shall be preceded by WORK SESSIONS to be held at 6:00 PM; and be it further

RESOLVED: that WORK SESSION of the Town of Evans shall be held at 6:00PM on the following dates in **2020**, unless otherwise noted:

January 22
February 12, 26
March 11, 25
April 8, 22
May 13, 27
June 10, 24
July 8, 22
September 9, 23
October 14, 28
December 9

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-010 Town Hall Business Hours

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: that the regular hours of the Evans Town Hall shall be from 8:00 AM to 4:00 PM Monday, Tuesday, Thursday, Friday, and Wednesday from 9:00 AM to 5:00 PM.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-011 Holidays for Full-Time Employees Not Covered by Collective Bargaining Unit

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that the following holidays will be observed as paid holidays by the full-time employees of the Town of Evans not covered by a collective bargaining unit:

New Year's Day	1/1	Columbus Day	10/12
Martin Luther King	1/20	Election Day	11/3
President's Day	2/17	Veterans Day	11/11
Good Friday	4/10	Thanksgiving Day	11/26
Memorial Day	5/25	Day after Thanksgiving	11/27
Independence Day	7/3	Day before Christmas	12/24
Labor Day	9/7	Christmas Day	12/25

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-012 Supervisor to Sign by Facsimile

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that Supervisor Hosler be and hereby is permitted to sign her signature by facsimile pursuant to Town Law, and be it further

RESOLVED: that Paychex, Inc. is authorized to issue checks in payment of payroll for the Town of Evans under a facsimile as they may designate as long as their services are needed by the Town.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-013 Depositories

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: that Evans Bank, Manufacturers and Traders Trust Company, Chase/JP Morgan Bank, NYCLASS and/or TD Ameritrade be and hereby are designated Depositories in which all Town monies shall be deposited into properly designated accounts.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-014 Town Clerk's Depositories

Councilman George moved and Supervisor Hosler seconded,

RESOLVED: that Evans Bank, Manufacturers and Traders Trust Company, Chase/JP Morgan Bank, and/or TD Ameritrade be and hereby are designated as the depositories for the Town Clerk's accounts. The Town Clerk shall deposit all funds received by her for the Town of Evans therein: these designations being pursuant to the authority contained in Section 64, Subdivision 1 of the Town Law, and be it further

RESOLVED: that the Town Clerk be and the same is hereby authorized to deposit, from time to time, with Evans Bank, Manufacturers and Traders Trust Company, Chase/JP Morgan Bank and/or TD Ameritrade, such funds as come into the hands of said Town Clerk in Negotiable Order of Withdrawal accounts, Certificates of Deposit and/or time Deposit Accounts, as the said Town Clerk may from time to time elect, but that any such deposits shall be made in such a fashion that they shall mature, without penalty, sufficiently in advance of any date required for the transmittal of such funds to any municipal body entitled to the same, so long as same are fully collateralized.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-015 Official Newspaper

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the Dunkirk Observer is hereby designated as the official newspaper of the Town of Evans for the calendar year 2020, and that the Hamburg Sun and/or Buffalo News may be used if additional coverage is needed.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-016 Investment Policy

Supervisor Hosler moved and Councilman Schraft seconded,
RESOLVED: Investment Policy -- The objectives of the Investment Policy of the Town of Evans are to minimize risk; to ensure that investments mature when the cash is required to finance operations; and to insure a competitive rate of return.

In accordance with the policy, the Chief Fiscal Officer is hereby authorized to invest all funds, including proceeds of obligations and reserve funds in:

Certificates of Deposit/Time Deposits Accounts with Evans Bank, Manufacturers and Traders Trust Company, Chase/JP Morgan Bank, NYCLASS and/or TD Ameritrade.; and

Repurchase Agreements involving the purchase and sale of direct obligations of the United States; and

All other Town Officials receiving money in their official capacity must deposit such funds in negotiable order of withdrawal accounts with Evans Bank, Manufacturers and Traders Trust Company, Chase/JP Morgan Bank, NYCLASS and/or TD Ameritrade.

COLLATERAL - All Town deposits shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligations of New York State or obligations of the United States or obligations of federal agencies the principal and interest of which are guaranteed by the United States or obligations of New York State local governments. Collateral shall be held by the seller bank's trust department or its designate. The market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less frequently than quarterly.

Investments in time deposits/certificates of deposit and repurchase agreements are to be made with banks or trust companies.

The Town will encourage the purchase and sale of investments through a competitive or negotiated process involving telephone solicitation of at least two bids for each transaction.

At the time independent auditors conduct the annual audit of the accounts and financial affairs of the Town, the independent auditors shall audit the investments of the Town for compliance with the provisions of these Investment Guidelines.

The provisions of these Investment Guidelines any amendments hereto shall take effect prospectively, and shall not invalidate prior investment.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-017 Authorized Signatures for Town Accounts with Evans Bank & System Administrator for On-Line Banking

Councilman George moved and Councilman Schraft seconded as amended,

RESOLVED, that the following individuals are authorized signatures for the following Town of Evans Accounts with the Evans Bank, Angola, New York 14006:

Asset Forfeiture Fund - Police (xxxxx6000)	Douglas Czora, Chief of Police
Police Reserve (x2001)	Mary K. Hosler, Supervisor
Combined Checking (xxx2468)	Mary K. Hosler, Supervisor
Combined Savings (xxxx0409)	Laura Napoli, Supervising Accountant
BAN Account (xx4000)	
Bid Deposits Account (xx4379)	
Retiree Banks (xxx6573)	
Payroll (xxxxx0000)	
T&A Greenspace (xxxxx5000)	
Grant Reserve (xx4001)	
Revolving Loan (xx6000)	
Senior Meal Plan Account (xx9809)	
Water Surcharge (xx2283)	
Senior Activity Account (xx9775)	Mary K. Hosler, Supervisor Laura Napoli, Supervising Accountant Veronica Sullivan, Director of Senior Services;

AND, BE IT FURTHER RESOLVED, that Mary K. Hosler, Town of Evans Supervisor will remain as the designated System Administrator of the online banking.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-018 Collective Bargaining Unit Wages

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the wages of all personnel are hereby established for 2020 in accordance with the Union Contracts in effect with the following Collective Bargaining Units:

IBEW #41
PBA (Police Benevolent Association)
CSEA
UAW - Amalgamated Local 55
SEIU

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-019 Salaries of Elected Officials

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: that the following Town's elected officials be salaried as budgeted effective January 1, 2020 as follows:

Supervisor	$40,000
Councilman (2)	15,300
Town Clerk	56,365
Superintendent of Highways	69,838
Town Justice (2)	22,819

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-020 Appt of Town Historian

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that the Town Board acknowledges the appointment made by the Supervisor of Keith Young of Angola, New York as the Town of Evans Historian for the calendar year 2020.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-021 Appt of Director of Planning & Community Development

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby appoints William Smith as the Director of Planning & Community Development with a salary of $68,750 and benefits as set forth in the Employee Contract for the calendar year of 2020 renewable each.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-022 Appt of Chief of Police

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby appoints Douglas Czora as Chief of Police with a salary of $102,207 and benefits and term to be negotiated and set in an Employee Contract and;

BE IT FURTHER RESOLVED: that Chief Czora will be the FOIL Officer for police and dispatch information at no additional compensation.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-023 Appt of Registrar of Vital Statistics

Supervisor Hosler moved and Councilman George seconded as amended,

RESOLVED: that the Town Board of the Town of Evans does hereby appoints Lynn Krajacic as Registrar of Vital Statistics for the Town of Evans for year 2020

BE IT FURTHER RESOLVED, that an additional annual stipend of $6,635 be paid quarterly, for the additional duties and responsibilities.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-024 Appt of Deputy Town Clerks

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby acknowledge the Town Clerk's appointment of Lynn Wolf and Kim Johnson as Deputy Town Clerks for the year 2020 with salary and benefits as set forth in the IBEW CBA; and

BE IT FURTHER RESOLVED: that an additional annual stipend of $1,150 each, be paid quarterly, for the additional duties and responsibilities including but not limited to the duties of Deputy of Vital Statistics.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-025 Appt of Deputy Highway Superintendent

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby acknowledge the Superintendent of Highway's appointment of Nicholas Mecca, Jr. as Deputy Superintendent of Highway for the calendar year of 2020 with salary and benefits as set forth in the IBEW CBA.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-026 Appt of Clerk to Town Justice Glascott

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby accepts Town Justice Glascott's appointment of Amanda Ciccarella as Clerk to Town Justice

Glascott, for the calendar year of 2020, and salary and benefits as set forth in the IBEW CBA; and
BE IT FURTHER RESOLVED, that an additional annual stipend of $4,000, be paid bi-weekly, for the additional duties and responsibilities including but not limited to managing Office of Court Administration compliance issues, scheduling, time sheet review, and best practices to improve the Court's efficiency and effectiveness.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-027 Appt of Clerk to Justice Cooper

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby accepts Town Justice Cooper's appointment of Jeannette Rodriguez as Clerk to Town Justice Cooper for the period of January 1, 2020 to March 31, 2020, with salary and benefits as set forth in the IBEW CBA.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-028 Appt of Supervising Accountant

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: effective January 1, 2020, the Town Board hereby appoints Bahgat & Laurito-Bahgat as Supervising Accountant at an hourly rate of $115.00 per hour for approximately 15 hours per week, billable on a monthly basis for the calendar year of 2020.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-029 Appt of Assistant to the Supervisor

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: effective January 1, 2020, the Town Board acknowledges the appointment of Mary Holl as Assistant to the Supervisor at an annual salary of $45,000, payable bi-weekly, with benefits as set forth in the IBEW CBA.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-030 Employ Court Stenographers & Interpreters

Councilman Schraft moved and Councilman George seconded,

RESOLVED: that the Town Justices be authorized to employ court stenographers and interpreters if and when necessary.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-031 Petty Cash

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that the following Town Officials and/or Department be and are hereby authorized to continue their Petty Cash Funds in the amounts set forth, and further that they present a monthly report to the Town Board concerning their Petty Cash Funds:

Lynn M. Krajacic, Town Clerk	$650.00
Justice Department	$100.00
Senior Center	$200.00

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-032 Procurement Policy

Councilman Schraft moved and Supervisor Hosler seconded,

WHEREAS: the Town Board adopted a procurement policy on February 3, 2016, Resolution 2016-116

RESOLVED: that the procurement policy adopted February 3, 2016, Resolution 2016-116 is hereby reaffirmed.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-033 Appt of Secretaries of Zoning Board of Appeals, Assessment Review & Planning Board

Councilman George moved and Supervisor Hosler seconded,

RESOLVED: that the Secretaries of the Zoning Board of Appeals, Board of Assessment Review, and Planning Board shall be an employee of the Town of Evans, and shall receive compensation time equal to the amount of time spent in attendance at meetings required to attend by the Chairman, and may complete the preparation of minutes and notices during normal work hours, and be it further

RESOLVED: that all meeting and public notices of the Zoning Board of Appeals, Board of Assessment Review, and Planning Board shall be published on the calendar on the Town website, and approved meeting minutes shall be posted to the Document Center on the Town website.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-034 Mileage Allowance, Lodging & Meal Reimbursements

Supervisor Hosler moved and Councilman Schraft seconded,

RESOLVED: that the mileage allowance for town personnel utilizing their own vehicles on Town business shall be the prevailing Federal Guideline; and be it further,

RESOLVED: that lodging reimbursement rates shall be actual costs incurred. Meal and incidental per diem rates shall be in accordance with the current and prevailing federal guidelines for the respective locations. Individual local lunch rates shall be set not to exceed $15.00, for seminars or training.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-035 Fixed Assets exceeding $5,000 in value

Councilman Schraft moved and Councilman George seconded,

RESOLVED: That all fixed asset transactions with value exceeding $5,000 for capital assets shall be formally recorded for financial statement purposes.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-036 Town Owned Vehicle Policy

Councilman George moved and Supervisor Hosler seconded,

WHEREAS: the Town of Evans does provide a town-owned vehicle to the Superintendent of Highways to be used for business use only, and

WHEREAS: the Town of Evans is subject to Internal Revenue Service Regulations which require substantiation of all business use of Town-owned vehicles

NOW THEREFORE BE IT RESOLVED: that the Town of Evans Superintendent of Highways shall maintain a daily mileage log and provide such substantiation to the Payroll Office on a quarterly basis so that proper payroll adjustments are made in accordance with the law; and

BE IT FURTHER RESOLVED: that the Supervising Accountant shall provide the Town Board with a quarterly report of said mileage logs, which shall be adopted into record by resolution.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-037 Highway Dept Purchases

Supervisor Hosler moved and Councilman George seconded,

WHEREAS: Section 142 of the Highway Law requires the Town Board to approve all purchases of equipment, tools and other implements utilized for the highway maintenance in excess of $1,000.00 per year; and

WHEREAS: Section 103 of the General Municipal Law requires public bidding for purchases of equipment in excess of $20,000.00 for materials only and $35,000.00 for municipal contracts; and

WHEREAS: the Superintendent of Highways of the Town of Evans makes numerous purchases from time to time throughout the year in total not to exceed the detail line items within the annual budget; and

WHEREAS: pursuant to Section 142 of the Highway Law, it is desirable to the Town Board to authorize the Superintendent of Highways to purchase said equipment, tools and other implements in excess of $1,000.00;

NOW, THEREFORE BE IT RESOLVED, that the Superintendent of Highways is hereby authorized to, without prior approval of the Town Board, purchase equipment, tools, and other implements to be used for highway maintenance, construction, or reconstruction, snow plows or other devices for the removal of snow from highways in a sum not to exceed the limitations as prescribed under Section 103 of General Municipal Law as amended from time to time and in accordance with the Town's procurement policy.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-038 Appt of Custodian of Records & Vault; Appt of Records Management Office and FOIL Officer

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that Lynn M. Krajacic, as Town Clerk under her duties and responsibilities is hereby appointed as custodian of the Town of Evans records and the vault and;

BE IT FURTHER RESOLVED: that Lynn M. Krajacic, as Town Clerk is hereby appointed Records Management Officer and FOIL Officer for Town wide information excluding police and dispatch.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-039 Appt of Personnel Clerk and ADA Officer and Affirmative Action Officer

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that Elaine Yingling, as Personnel Clerk, is hereby appointed ADA Officer and Affirmative Action Officer for the calendar year of 2020.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-040 Appt of Budget Director and Personnel Director

Councilman Schraft moved and Councilman George seconded,

RESOLVED: that Supervisor Mary Hosler, is hereby appointed as Budget Director with a salary of $15,000 payable bi-weekly, and

BE IT FURTHER RESOLVED: that Supervisor Mary Hosler is hereby appointed Personnel Director at no additional compensation.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-041 Appt of Pastor for the Police Department

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby acknowledge the Evans Police Department's appointment of Pastor Michael Trippett as Police Department Chaplin for the calendar year of 2020 with no compensation.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-042 Standard Work Day

Councilman George moved and Supervisor Hosler seconded,

RESOLVED: That the Town Board of the Town of Evans establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System:

a. Full Time Union and Non-Union Employees - 8 hours
b. Regular Part Time (RPT) Employees - 8 hours

c. Part Time Employees - 8 hours
d. Seasonal Employees - 8 hours

No vote called

RESOLUTION 2020-043 Table Standard Work Day Resolution

Councilman Schraft moved and Councilman George seconded to Table Resolution 2020-042

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-044 Law Firms for Land Use, Labor Law & Legal Issues

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the firms of:

Goldberg, Segalla, PLLC at a rate of $255.00 and travel time of $200.00 per hour
Bond, Schoeneck & King, PLLC at a rate of $325.00 for labor and $275.00 for land use
Hodgson Russ LLP at a rate of $305.00 per hour
Rupp, Baase, Pfalzgraf & Cunningham LLC, at an hourly rate not to exceed $285.00 per hour,

are hereby approved to be retained for Labor Law, Land Use and Legal Issues as needed.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-045 Law Firm for Real Property Tax Assessment Matters and Related Issues

Councilman George moved and Supervisor Hosler seconded,

RESOLVED: that the firm of Bennett, DiFilippo & Kurtzhalts, LLP, Holland, NY, Leonard Berkowitz, Esq., Orchard Park, NY, and the firm of Bengart & Demarco, LLP, Tonawanda, NY, are hereby approved to be retained for matters regarding real property tax assessment matters and related issues, as needed, at an hourly rate not to exceed $200.00 per hour

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-046 Appt of Drainage Committee Members & Scheduling Of Meetings

Supervisor Hosler moved and Councilman Schraft seconded,

RESOLVED: that the Drainage Committee will consist of the following members:

Highway Superintendent
Storm water Management Officer (MS4)
Town Engineer/Engineer Consultant
Assigned Code Enforcement Officer (if Code enforcement officer is not the MS4 officer)
Town Supervisor
Director of Planning and Community Development

The dates and times of Drainage meetings will be scheduled and advertised by the Highway Superintendent and meetings will be held quarterly.

And;

BE IT FURTHER RESOLVED: that Highway Superintendent Edward Michalski is hereby appointed Drainage Coordinator, effective January 1, 2020 to and including December 31, 2020, and will be compensated for each quarterly meeting at a rate of $1,250.00, until such time as a MS4 Officer is appointed; and

BE IT FURTHER RESOLVED: that in addition to the above referenced members the Town of Evans will expand the Drainage Committee by adding five (5) Town of Evans residents; and

BE IT FURTHER RESOVLED: that the following residents are hereby appointed to serve on the Drainage Committee for the calendar year of 2020:

Rick Manguso
Alan Hazard
Mike Spence
Richard Janek
Karl Takacs

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-047 Appt of Appointing Officer

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that Supervisor Mary K. Hosler be named as "Appointing Officer" of the Town of Evans. Per Section 2 of the Civil Service Law, the "Appointing Officer" signs appointment forms and personnel changes submitted to his/her office; certifies that the Civil Division payroll is accurate and in accordance with Civil Service Law; canvasses eligible lists and performs the functions relating to Civil Service Law; signs PO-1M Forms reporting appointments, terminations and other personnel changes to Erie County Department of Personnel.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-048 Marriage Officer

Councilman Schraft moved and Supervisor Hosler seconded,

WHEREAS, the State Domestic Relations Law, Section 11-c authorized Town Boards to appoint Marriage Officer(s) who shall have the authority to solemnize marriages with the Town,

BE IT RESOLVED: that Paul T. Cooper is appointed Marriage Officer for the Town of Evans, pursuant to the foregoing, effective January 1, 2020 to December 31, 2020.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-049 Appt of Safety Officer

Councilman Schraft moved and Councilman George seconded,

BE IT RESOLVED: that Elaine Yingling is hereby appointed Safety Officer, effective January 1, 2020 to and including December 31, 2020, at a rate of $1,000 annually, paid bi-weekly.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-050 Appt of Coordinator of Public Works

Councilman George moved and Supervisor Hosler seconded,

BE IT RESOLVED: that Highway Superintendent Edward Michalski is appointed Coordinator of Public Works, effective January 1, 2020 to and including December 31, 2020, at a rate of $10,000 annually, paid bi-weekly, until such time as a Buildings and Grounds Department is in place.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-051 Appt to Part Time Police Dept Personnel, Clerk, Seasonal Laborers and Maintenance/Custodial positions

Supervisor Hosler moved and Councilman Schraft seconded,

RESOLVED: that the part time police department personnel, clerks, seasonal laborers and maintenance/custodial workers are hereby appointed, in accordance with provisions of Civil Service rules, as per the attached list Exhibit A, for the year 2020 with their respective rates.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-052 Appt of Zoning Board of Appeals Member & Confirmation of Members

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the Town Board of the Town of Evans hereby appoints and/or confirms the following people to serve out their term as members on the Town of Evans Zoning Board of Appeals:

NAME	TERM
Howard Martin	12/31/2024
Donald Maglich	12/31/2023
Tracy Spada	12/31/2020
Christopher LaRusso	12/31/2020
John Kennedy	12/31/2024
Andrew Supon	Alternate #1 12/31/2020

And;

BE IT FURTHER RESOLVED: that Howard Martin is hereby appointed Chairman of the Zoning Board of Appeals for the calendar year of 2020; and

BE IT FURTHER RESOLVED: that Jeneen Hill as the Assessor is hereby appointed as liaison to the Zoning Board of Appeals for the calendar year of 2020.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-053 Appt of Planning Board Chairwoman & Confirmation of Members

Supervisor Hosler moved and Councilman Schraft seconded,

RESOLVED: that the Town Board of the Town of Evans hereby appoints and/or confirms the following people to serve out their term as members on the Town of Evans Planning Board:

NAME	TERM
Ann Sellers	12/31/2023
Joseph Pinter	12/31/2024
Brian Bergum	12/31/2022
Michael J. Connors	12/31/2026
Lori Sweczyk	12/31/2025
Donald Schiedel, Jr.	12/31/2021
Andrew Lloyd	12/31/2020

And;

BE IT FURTHER RESOLVED: that Ann Sellers is hereby appointed Chairwoman of the Planning Board for the calendar year of 2020

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-054 Appt of Assessment Review Board Chairman & Confirmation of Members

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that the Town Board of the Town of Evans hereby appoints and/or confirms the following people to serve out their term as members on the Town of Evans Assessment Review Board:

NAME	TERM
Paul Michalec	9/30/2023
Tim Maciejewski	9/30/2020
Jeff White	9/30/2021
Kimberly A. Hulburd	9/30/2022
Chris Tucker	9/30/2024

And;

BE IT FURTHER RESOLVED: that Paul Michalec is hereby appointed to Chairman of the Assessment Review Board for the calendar year of 2020.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-055 Appt of Various Part Time Employees

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: the following appointments are hereby made and pay rates established for various Town of Evans departments (part-time employees) for the year 2020. (See Exhibit A)

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-056 Appt of Disaster Coordinator & Deputy Disaster Coordinator

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: that Guy Canonico is hereby appointed as Disaster Coordinator for the year of 2020 at no additional compensation and;

BE IT FURTHER RESOLVED: that William Hamm is hereby appointed as Deputy Disaster Coordinator for the year of 2020 at no compensation.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-057 At Risk Vacant Property Task Force changed to Housing Committee & Appt of Members

Councilman Schraft moved and Supervisor Hosler seconded,

WHEREAS: the At Risk Vacant Property Task Force has focused solely on the issues related to vacant and blighted property; and

WHEREAS: the Town updated the its comprehensive plan and has expanded the focus of this task force to include a town wide approach to housing issues and needs assessment;

THEREFORE, BE IT RESOLVED: that the name of the above referenced task force will be changed to reflect the expanded scope and now be named the Housing Committee; and

BE IT FURTHER RESOLVED: that the Town of Evans Housing Committee will consist of the following members for the calendar year of 2020:

Alan Hazard - Chairman
Stephanie Bish
Paul Michalec
Jeneen Hill - Assessor
William Smith - Director of Planning and Community Development

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-058 Appt of Community Event Committee

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: that the Town of Evans Community Events Committee will consist of the following members for the 2020 calendar year:

Pat Conrad - Parks Crew Chief
Katherine Nytz -Chairperson
Laurie Ludwig - Secretary
Mary Holl
Jeffrey Connors
Jonica DiMartino
Jason Knauer
Lisa LaRusso
Robin Kettering
Eric Smith
Kate Singleton

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-059 Appt of Senior Advisory Board Members

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the Town of Evans Senior Advisory Board will consist of the following members for the 2020 calendar year:

Veronica Sullivan - Director of Senior Services
Jeneen Hill - Assessor
Barbara Schmitt - Chairman
Gail Galfo
Tony Montoro
Truman Partridge
John Kennedy
Valerie May

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-060 Appt of Agriculture Board Members

Councilman George moved,

RESOLVED: that the Town of Evans AG Board will consist of the following members for the 2020 calendar year:

William Smith - Director of Planning & Community Development
Paul Michalec - Chairman
Russell Barten
Joe Kwilos
Vicky Kurek
Gary Sager
Jeanne Ebersole

Motion failed for lack of a second

RESOLUTION 2020-061 Table Appt of Agriculture Board Members

Councilman Schraft moved and Supervisor Hosler seconded to Table Resolution 2020-60
VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-062 Appt of Recycling Committee/Solid Waste - Landfill Members

Supervisor Hosler moved and Councilman George seconded,

RESOLVED: that the Town of Evans Recycling Committee/Solid Waste - Landfill will consist of the following members for the 2020 calendar year:

Jim Joswey - Chairman
Cheryl Caughel
Dave Mosher
Carolanne Constantino
Paul Michalec
Mike Kosnik
Jean Galfo
John Wilson - Village Liaison

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-063 Appt of Conservation Committee Members

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the Town of Evans Conservation Committee will consist of the following members for the 2020 calendar year:

Paul Michalec - Chairman
John Szydlowski - Secretary-Treasurer
Dave Mosher
Daniel Decker
Dr. Joseph Mecca
Harry Watkins
Cheryl Caughel

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler

RESOLUTION 2020-064 Appt of Climate Smart Committee Members

Supervisor Hosler moved and Councilman Schraft seconded,

RESOLVED: that the Town of Evans Climate Smart Committee will consist of the following members for the 2020 calendar year:

Paul Michalec - Chairman
Cheryl Caughel
Robert Trembath
Mark Gardner - Lake Shore School District Liaison
Jeanne Macko

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-065 Appt of Veterans Committee Members

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED: that the Town of Evans Veterans' Committee will consist of the following members for the 2020 calendar year:

Anthony LaRusso - Chairman
Kenneth Currin
Evangeline Conley
Jack Frost
Sam Lomando, Jr.
Edward Ferber
Peter Muscarella
Wesley (Jon) Singleton
Gail Galfo

KateSingleton
Chris Roberts

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler

RESOLUTION 2020-066 Appt of Ethics Committee Members & Counsel to the Town Board to Serve as Legal Counsel

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that the Town of Evans Ethics Committee will consist of the following members for the 2020 calendar year:

Maria Wrafter - Chairwoman
William Sills Jr.
Lyn Glascott
Kathy Gray
Cheryl St. George - Alternate
Garnet Kelly

BE IT FURTHER RESOLVED: that Counsel to the Town Board will serve as legal counsel to the Board and will not have a vote on the Ethics Board.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler

RESOLUTION 2020-067 Appt of Code Revision Committee Members

Supervisor Hosler moved and Councilman Schraft seconded,

RESOLVED: that the Town of Evans Code Revision Committee will consist of the following members for the 2020 calendar year:

William Smith - Director of Planning and Community Development
One (1) Planning Board Member
One (1) Zoning Board Member
Tim Hoelzle
Town Engineer/Consultant
Jeneen Hill - Assessor

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE

Councilman Schraft - AYE
Supervisor Hosler

RESOLUTION 2020-068 Appt of Economic Development Committee Members

Councilman George moved and Councilman Schraft seconded,

RESOLVED: that the Town of Evans Economic Development Committee will consist of the following members for the 2020 calendar year:

William Smith - Director of Planning & Community Development
Jonica DiMartino - Chairperson
Andrew Yusick
Corinne Damerau-Best - Secretary
Charles Galluzzo - Superintendent of LSCD
Jeff White
John Cappellino - ECIDA
Karen Erickson
Ron McFarland
Pamela Wheeler
Dawn Lamberti

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler

RESOLUTION 2020-069 Appt of Bicentennial Event Committee

Councilman Schraft moved and Councilman George seconded,

WHEREAS: that the Town of Evans is forming a Bicentennial Events Committee to assist with planning and implementation of the Towns celebration of its Bicentennial.

BE IT RESOLVED: the Bicentennial Events Committee will consist of the following members for the 2020 calendar year, with additional individuals and organizations to be added accordingly;

William Smith - Director of Planning & Community Development
Katherine Nytz
Lisa LaRusso
Carrie Mazur
Nicole Manges
Paul Michalec
Robin Kettering
Karen Schiedel

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler

RESOLUTION 2020-070 Town Board Liaison Appts

Supervisor Hosler moved and Councilman Schraft seconded,

RESOLVED: that notification by Supervisor of committee liaison appointments for 2020 calendar year are as follows:

Supervisor Hosler	**Councilman George**	**Councilman Schraft**
Senior Board	Sturgeon Point Advisory Board	Conservation
Housing & Transportation	Fire/EMS - Liaison to Fire Council	Agriculture
Community Events/Bicentennial	Disabilities	Recycling/Solid Waster
Economic Development	Climate Smart & Utilities	Veterans
Veterans	Veterans	

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-071 Shared Assessor Services with North Collins & Collins

Councilman George moved and Supervisor Hosler seconded,

WHEREAS: the Town of Evans looks for opportunities to save taxpayer dollars and increase operational efficiency and also affords the Town a dollar for dollar match, in the year 2020 in the amount of the savings;

BE IT RESOLVED: that the Town of Evans, the Town of North Collins, and the Town of Collins will enter into a Shared Service Agreement for a five (5) year term, with an option to re-open and renew yearly; and

FURTHER BE IT RESOLVED: the Towns shall share the cost of salary in the amount of $79,000, payroll taxes and retirement costs for the Assessor on a three fifths (3/5) Evans, one fifth (1/5) North Collins and one fifth (1/5) Collins basis. North Collins and Collins will be assessed a three percent (3%) administration fee on their share. North Collins and Collins, upon invoice, will pay their share plus the administration fee on a quarterly basis to Evans for the term of the agreement and all other benefits as set forth in the collective bargaining agreement between the Town of Evans and IBEW.

FURTHER BE IT RESOLVED: that Supervisor Mary K. Hosler is hereby authorized to execute any and all documents pursuant to the above referenced agreement, upon review of the Counsel to the Town of Evans.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

RESOLUTION 2020-072 Table Shared Services for Assessor Services with North Collins

Supervisor Hosler moved and Councilman Schraft seconded,
to adjourn the annual Organizational meeting to the regularly scheduled January 8, 2020 Town Board meeting.

VOTE RESULT: ROLL CALL VOTE
Councilman George - AYE
Councilman Schraft - AYE
Supervisor Hosler - AYE

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic, RMC
Town Clerk

Town of Evans

Exhibit A - 2020

Department	Position	G/L Account #	Name	2019 Rate of Pay	Frequency
Highway	PT Custodian	A5010.111.00	James McMurray	$ 70.00	per week
Highway	PT Clerk	A5010.111.00	open	$ 12.00	per hour
Highway	PT Laborer - 1st year	DB5110.112.00	open	$ 13.50	per hour
Highway	PT Laborer - 2nd year	DB5110.112.00	open	$ 14.00	per hour
Highway	PT Laborer - 3rd year	DB5110.112.00	open	$ 14.50	per hour
Highway	PT Truck Driver	DB5110.112.00	open	$ 15.00	per hour
Plant Operation	Maintenance	A1620.111.00	Jon Driscoll	$ 16.00	per hour
Plant Operation	Maintenance	A1620.111.00	Karen Dybowski	$ 11.80	per hour
Plant Operation	Electrican	A1620.111.00	open	$ 16.00	per hour
Safety Inspection	PT Code Enforcement Officer	A1620.111.00	David Heckman	$ 16.00	per hour
Safety Inspection	PT Building Inspector	B3620.111.00	Richard Vasile	$ 16.50	per hour
Safety Inspection	PT Property Maintenance	B3620.111.00	Jesse Gilbert	$ 16.00	per hour
Program for the Aging	PT Van Driver	A7610.111.02	John Fowler	$ 11.80	per hour
Program for the Aging	PT Van Driver	A7610.111.02	Robert Stoessel	$ 11.80	per hour
Program for the Aging	PT Van Driver	A7610.111.02	Mary Leppard	$ 11.80	per hour
Program for the Aging	PT Custodian	A7610.111.01	Angelo Rizzuto	$ 11.80	per hour
Program for the Aging	PT Clerk	A7610.111.01	Diane Steinhoff	$ 12.80	per hour
Town Clerk	PT Clerk	A1410.111.00	Ruth Davis	$ 12.80	per hour
Town Clerk	PT Clerk	A1410.111.00	Stephanie Scott	$ 12.80	per hour
Clerical Support - Court	PT Clerk	A1110.111.00	Ida Tripoli	$ 12.80	per hour
Clerical Support - Court	PT Clerk	A1110.111.00	Julie Mackey	$ 12.80	per hour
Clerical Support - Court	PT Clerk	A1220.111.00	Laurie Schmittendorf	$ 12.80	per hour

Department	Position	G/L Account #	Name	2019 Rate of Pay	Frequency
Clerical Support - Court	PT Clerk	A1220.111.00	Kathleen Hartloff	$ 12.80	per hour
Clerical Support	PT Clerk	A7020.111.00	Lisa Krawczyk	$ 12.80	per hour
Clerical Support	PT Clerk	A7020.111.00	Mary Bivin	$ 12.80	per hour
Clerical Support	PT Clerk	A7020.111.00	Madison Scheuneman	$ 12.80	per hour
Clerical Support	PT Clerk	A7020.111.00	Patricia Latimore	$ 12.80	per hour
Police Department	PT Patrolmen	A3120.111.05	James Bouchard	$ 18.25	per hour
Police Department	PT Patrolmen	A3120.111.05	Vincent Tobia	$ 18.25	per hour
Police Department	PT Patrolmen	A3120.111.05	William Mackey	$ 18.25	per hour
Police Department	PT Patrolmen	A3120.111.05	vacant	$ 18.25	per hour
Police Department	PT Patrolmen	A3120.111.05	vacant	$ 18.25	per hour
Police Department	PT Dispatchers	A3120.111.04	Michael Franey	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Donald Dressel	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Matt Jackson	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Eric Hamilton	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Edward Jackson	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Jeffery Reid	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Bruce Green	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Joseph Hart	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Robert Trask	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Michael Gian	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Kristopher Young	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Vincent Rovnak	$ 14.55	per hour
Police Department	PT Dispatchers	A3120.111.04	Padriac Beanan	13.55/$14.55 on 4/27/2020	per hour
Police Department	PT DCO	A3510.111.00	John Latimore	$ 11.80	per hour
Police Department	PT Clerk	A3120.112.00	Julie Boedo	$ 12.80	per hour

Department	Position	G/L Account #	Name	2019 Rate of Pay	Frequency
Police Department	PT Crossing Guard	A3120.111.02	William Irwin	$ 20.00	per day
Police Department	PT Matrons	A3120.111.03	Amy Valenti	$ 15.00	per hour
Police Department	PT Matrons	A3120.111.03	Mary Anne Zolnowski	$ 15.00	per hour
Police Department	PT Matrons	A3120.111.03	Donna Kraft	$ 15.00	per hour
Police Department	PT Matrons	A3120.111.03	Shannon Rovnak	$ 15.00	per hour
Police Department	PT Matrons	A3120.111.03	Cheri McMillan	$ 15.00	per hour
Police Department	PT Matrons	A3120.111.03	Laurie Wojcik	$ 15.00	per hour
Police Department	PT Matrons	A3120.111.03	Jaime Opie	$ 15.00	per hour
Police Department	PT Matrons	A3120.111.03	Michelle Munro	$ 15.00	per hour