Evans Town Board

At a Meeting of the Town Board of the Town of Evans, held at 8am on December 27, 2020 at the Evans Town Hall, 8787 Erie Road, Angola New York there were:

PRESENT:	Mary Hosler	Supervisor
	Thomas George	Councilman
	Michael Schraft	Councilman
ALSO PRESENT:	Lynn Krajacic	Town Clerk
	Kenneth Farrell	Counsel to the Town of Evans
	Doug Czora	Chief of Police
	Mary Holl	Supervisor's Office

RESOLUTION 2020 #94 Approve Minutes

Supervisor Hosler moved and Councilman George seconded that the reading of the minutes of Organizational and Regular Meeting of January 8, 2020 be dispensed with and accepted as submitted by the Town Clerk.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman George	Aye
	Councilman Schraft	Aye
	Supervisor Hosler	Aye

RESOLUTION 2020 #95 Town Clerk's Reports

Supervisor Hosler moved and Councilman Schraft seconded to accept the reports of the Town Clerk as presented for the month of January 2020:

Town Clerk Report	$19,081.66
Interest for January	1.19
Interest for December	.85
Greenspace Fee	0
Petty Cash	650.00

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman George	Aye
	Councilman Schraft	Aye
	Supervisor Hosler	Aye

RESOLUTION 2020 #96 Sturgeon Point Marina Fees

Supervisor Hosler moved and Councilman George seconded,

RESOLVED, that the attached rates be approved for the calendar year 2020 for the Town of Evans Parks Department regarding marina fees, boat slip fees and dry dock fees;

FURTHER BE IT RESOLVED, that effective immediately, the Parks & Recreation Department is hereby directed to advertise the 2020 Marina Fees;

BE IT FURTHER RESOLVED, that all boat slip and dry docks fees shall be due to the Parks Department by March 1, 2020.

BE IT FURTHER RESOLVED, that relocation day for same sized slips shall be March 7, 2020.

BE IT FURTHER RESOLVED, that Shelter/Pavilion Reservation day shall be March 7, 2020.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Aye
Supervisor Hosler Aye

RESOLUTION 2020 #97 Authorization to Attend Annual Water Works Conference

Councilman Schraft moved and Supervisor Hosler seconded,

WHEREAS, James Guarino requests permission to attend the annual WNY Water Works Conference & Workshop; and

WHEREAS, said training will be held in Batavia, New York on February 12, 2020;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Town of Evans shall grant permission to James Guarino to attend said conference and workshop and all appropriate and reasonable expenses shall be paid by the Town, per Town policy.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Aye
Supervisor Hosler Aye

RESOLUTION 2020 #98 Rescind Resolution 2019-176

Councilman George moved and Supervisor Hosler seconded,

WHEREAS, the resolution 2019-176 was previously adopted on March 20, 2019 to provide documents to Town Board members upon request, to carry out the duties of their office; and

WHEREAS, resolution 2019-176 was overly broad and vague;

NOW, THEREFORE, BE IT RESOLVED, that 2019-176 is hereby rescinded and replaced with the following; and

BE IT FURTHER RESOLVED, upon request directly to the Office of the Town Supervisor, Town Board members shall be provided with a copy of relevant documents, necessary to carry out the

duties of their office, as long as such documents are not confidential or fall within a recognized exemption under the Freedom of Information Law; and

BE IT FURTHER RESOLVED, that should such request for documents from a Town Board member not be submitted directly to the Office of the Town Supervisor, the officer or employee receiving such request shall not take any action other than to forward such request directly to the Office of the Town Supervisor.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Nay
Supervisor Hosler Aye

RESOLUTION 2020 #99 Authorization to Attend NYS Association of Town Training

Supervisor Hosler moved and Councilman George seconded,

WHEREAS, Counsel to the Town requests permission to attend the annual Association of Towns training; and

WHEREAS, said training will be held in New York City on February 16-19, 2020;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Town of Evans shall grant permission to Counsel to the Town, Kenneth J. Farrell, Esq., to attend said training and all appropriate and reasonable expenses shall be paid by the Town, per Town policy.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Aye
Supervisor Hosler Aye

RESOLUTION 2020 #100 2019 Year End Budget Transfers

Councilman Schraft moved and Supervisor Hosler seconded,

WHEREAS, the Town is obligated by general municipal law to maintain a balanced budget;

NOW, THEREFORE BE IS RESOLVED, that the Town Board of the Town of Evans hereby authorizes the Supervising Accountant to make the following budget transfers to reclassify previously budgeted amounts:

SEE ATTACHED FOR LISTING

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Aye
Supervisor Hosler Aye

RESOLUTION 2020 #101 Confidential Appointment

Councilman George moved and Councilman Schraft seconded,

WHEREAS, Elaine Yingling holds the position of Personnel Clerk for the Town of Evans;

BE IT RESOLVED, that the above referenced position shall be recognized as a position that is confidential in nature and also assumes daily confidential duties and responsibilities; and

FURTHER, BE IT RESOLVED, Elaine Yingling shall be paid an annual stipend of $1,000 annually, to be paid biweekly.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman George	Aye
Councilman Schraft	Aye
Supervisor Hosler	Aye

RESOLUTION 2020 #102 Grant Application for Live Scan Equipment

Supervisor Hosler moved and Councilman Schraft seconded,

Whereas, Livescan equipment currently in place for transmitting fingerprints to the Department of Criminal Justice is rapidly approaching end-of-life service; and,

Whereas, the Town of Evans Police Department wishes to apply for grant assistance from the Department of Criminal Justice, Livescan Equipment Program; and,

Whereas, funding will be used to replace equipment/software to the Repository for Criminalistic Imaging (RICI), a multiple use mobile data terminal (MDT), and necessary camera equipment in order to better streamline the booking process for offenders, as well as the officers completing such tasks; and,

Whereas, the total cost of the equipment, installation, and training is $23,600; and,

Whereas, the Town Board commits to providing the required 50% local matching share of the funds to ensure the timely implementation of the proposed project.

Now therefore be It resolved, that upon approval of the application for financial assistance that the Town make available, through the approved 2020 Police Budget, up to $11,800 in matching funds, and be it further

Resolved, that the Town Board authorizes the Supervisor of the Town of Evans to sign all documents and agreements related to the Department of Criminal Justice, Livescan Equipment Grant Program.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Aye
Supervisor Hosler Aye

RESOLUTION 2020 #103 Advertise for Bids for Sturgeon Point Concession

Councilman Schraft moved and Supervisor Hosler seconded,

WHEREAS, the agreement with the concessionaire to provide food and beverage concessions at Sturgeon Point Marina, Town of Evans, New York, has expired; and

WHEREAS, the Town of Evans desires to contract with a concessionaire to continue to provide food and beverage services at Sturgeon Point Marina, Town of Evans, New York; and

THEREFORE, BE IT RESOLVED that the Town of Evans is hereby authorized to prepare a Request for Proposals relating to furnishing food and beverage concessions at Sturgeon Point Marina in the Town of Evans for the 2020, 2021 and 2022 Season, which runs May 1 through and including October 15 each year; and

BE IT FURTHER RESOLVED that a copy of the proposal questionnaire may be obtained from Evans Town Clerk located at 8787 Erie Road, Angola, New York 14006; and

BE IT FURTHER RESOLVED that the Request for Proposals is due to the Town Clerk's office by 11:00 a.m. on Friday, February 28, 2020.

BE IT FURTHER RESOLVES that the Town Clerk is authorized to advertise said RFP in the Town's legal paper.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Aye
Supervisor Hosler Aye

RESOLUTION 2020 #104 Tri R Mechanical Agreement

Councilman George moved and Supervisor Hosler seconded,

NOW THEREFORE BE IT RESOLVED, that Supervisor Hosler is hereby authorized to execute the Preventive Maintenance Agreement with Tri R Mechanical, 25 Ransier Drive, West Seneca, NY 14224 with inspections schedule for 4 times per year (cooling Spring/Summer and heating Fall/ Winter) at a cost not to exceed $1,698.00 per year for the period of May 1, 2020 through April 30, 2021, upon the approval of Counsel of the Town of Evans.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Aye
Supervisor Hosler Aye

RESOLUTION 2020 #105 U & S Services for HVAC Software Maintenance

Councilman George moved and Supervisor Hosler seconded,

BE IT RESOLVED, that the Town of Evans enter into a HVAC (Heating, Ventilating and Air Conditioning) Preventative and System Software Maintenance and Support agreement for the Municipal Building located at 8787 Erie Road, Angola, New York 14006 with U&S Services, Inc. located at 95 Stark Street, Tonawanda, New York 14150 for the period of January 1, 2020 to December 31, 2022 in the amounts of $6,300 for 2020, $6,300 for 2021 and $6,300 for 2022, payable semi-annually

FURTHER, BE IT RESOLVED, that the Supervisor is hereby authorized to execute a contract, upon the review of Counsel to the Town of Evans.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Aye
Supervisor Hosler Aye

RESOLUTION 2020 #106 Suspend the Rules of Order

Supervisor Hosler moved and Councilman George seconded to suspend the rules of order for the consideration of additional resolutions.

WHEREAS, the Town of Evans is a member of the NYS Association of Towns; and

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman George Aye
Councilman Schraft Aye
Supervisor Hosler Aye

RESOLUTION 2020 #107 Town Engineer

Supervisor Hosler moved and Councilman George seconded,

WHEREAS, Section 20(2)(a) of the NYS Town Law gives the Town Board of every Town the authority to establish the office of Town Engineer; and

WHEREAS, the Town Board desires to create better service, oversight, and cost efficiencies, and reduce engineering cost if possible;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Evans hereby establishes the office and position of Town Engineer.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman George	Aye
	Councilman Schraft	Nay
	Supervisor Hosler	Aye

RESOLUTION 2020 #108 AMR Agreement

Councilman Schraft moved and Councilman George seconded,

WHEREAS, the contract for services between the Town of Evans and American Medical Response (AMR) have expired; and

WHEREAS, pursuant to the terms of the aforementioned Contract, it may be extended;

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Mary K. Hosler is hereby authorized to execute any documents necessary to extend the above referenced agreement or enter into a new agreement, upon the review and approval of the Town Attorney.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman George	Aye
	Councilman Schraft	Aye
	Supervisor Hosler	Aye

RESOLUTION 2020 #109 Approve Town Licenses

Councilman Schraft moved and Supervisor Hosler seconded,

RESOLVED, that the aforesaid licenses be granted pertaining to the report of the Chief of Police and the Department of Health where appropriate.

1.)T E Connord D/B/A Connors Hot Dog Stand - Refreshment

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman George	Aye
	Councilman Schraft	Aye
	Supervisor Hosler	Aye

RESOLUTION 2020 #110 Audit of Bills

Councilman George moved and Councilman Schraft seconded that all properly audited bills be paid out of their respective accounts as follows:

AUDIT OF BILLS

DATE	2/6/2020
ABSTRACT NO.	2
VOUCHER NO.	6291 - 6360
CHECK NUMBERS	80638 - 80697
APPROVED AT	Board Meeting
DATE	2/5/2020
GENERAL	$122,144.89
PART TOWN	$2,742.67
HIGHWAY DB	$27,738.99
WATER	$4,936.85
CAPITAL PROJECTS	
SPECIAL DISTRICTS	$25,459.03
DEBT SERVICE	$23,964.42
TOTAL	**$206,986.85**

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman George	Aye
Councilman Schraft	Aye
Supervisor Hosler	Aye

RESOLUTION 2020 #111 Adjournment

Supervisor Hosler moved and Councilman George seconded to adjourn to February 12, 2020 at 6pm for a Work Session and 7pm for a Town Board Meeting.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman George	Aye
Councilman Schraft	Aye
Supervisor Hosler	Aye

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.
Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic, RMC
Town Clerk

2020 MARINA PRICING

MARINA – BOAT SLIPS

18 ft. Slip	$ 735.00
20 ft. Slip	$ 798.00
22 ft. Slip	$ 1003.80
24 ft. Slip	$ 1102.00
28 ft. Slip (with electric)	$ 1430.00
30 ft. Slip (with electric)	$ 1600.00
40 ft. Slip (with electric)	$ 2167.00
Jet Ski only (based on slip price)	$ varies
Extra Jet Ski (in slip 20ft or larger)	$ 100.00
Dry Dock (price per foot)	$ 24.00

MARINA – LAUNCH, GAS, BAIT, ECT.

Season Launch Pass	$155.00
Daily Launch Pass	$ 11.00
Senior/Veteran Season Launch Pass	$105.00
Senior/Veteran Daily Launch Pass	$ 9.00
Overnight Wet Slip	$ 50.00
Overnight Dry Slip	$ 25.00
Bait	$ varies
Ice - 8 lb. bag	$ varies
Gas	$ varies
Waitlist (per boat length)	$ 25.00

Seniors are considered 65 years or older & must provide proof of age.

Veterans must provide proof (one of the following):

- Driver's license indicating veteran status
- DD-214 indicating honorable discharge
- Erie County veteran's card
- VA Healthcare Card

2019 YE Budget Transfers

		TRANSFER TO	TRANSFER FROM
FF.08310.0401.02	WATER BUILDINGS & GROUNDS	52.00	
FF.09060.0800.00	HOSPITAL AND MEDICAL INSURANCE	5,275.00	
FF.09789.0000.01	EFC - ADMIN FEES	10,615.00	
FF.08937.0230.00	WATER EQUIPMNET		15,890.00
DB.05110.0120.00	HIGHWAY OVERTIME	985.00	
DB.05110.0401.04	HIGHWAY RESURFACING SUPPLIES	23,316.00	
DB.05130.0120.00	MACHINERY OVERTIME	4,400.00	
DB.05130.0410.00	MACHINERY EQUIPMENT PARTS AND SUPPLIES	7,598.00	
DB.05142.0101.00	SNOW REMOVAL FULL TIME HOURLY	75,925.00	
DB.09040.0800.00	WORKER'S COMPENSATION		
DB.05110.0101.00	MAINTENANCE OF ROADS FULL TIME HOURLY		112,224.00
BB.01440.0423.00	ENGINEERING	21,420.00	
BB.03620.0111.00	SAFETY INSPECTION - PART TIME HOURLY	10,375.00	
BB.03620.0411.00	SAFETY INSPECTION - VEHICLE MAINTENANCE	95.00	
BB.03620.0420.01	SAFETY INSPECTION COPIER MAINTENANCE	10.00	
BB.03620.0427.00	LEGAL SERVICES	3,090.00	
BB.08020.0100.00	PLANNING FULL TIME SALARIED	3,625.00	
BB.08020.0402.00	PLANNING PRINTING POSTAGE	315.00	
BB.09060.0800.00	HOSPITAL AND MEDICAL INSURANCE	12,240.00	
BB.09089.0800.00	OTHER EMPLOYEE BENEFITS	1,165.00	
BB.03620.0100.00	SAFETY INSPECTION - FULL TIME SALARIED		52,335.00

February 5, 2020
Attachment
page 1 of 3

2019 YE Budget Transfers

		TRANSFER TO	TRANSFER FROM
AA.01110.0400.01	COURT INTERPRETER	310.00	
AA.01110.0401.00	COURT SUPPLIES	800.00	
AA.01110.0430.00	COURT DUES AND SUBSCRIPTIONS	655.00	
AA.01220.0210.00	IT EQUIPMENT - SUPERVISOR	975.00	
AA.01220.0401.00	SUPERVISOR SUPPLIES	60.00	
AA.01220.0402.00	SUPERVISOR PRINTING, POSTAGE, ADVERTISING	1,150.00	
AA.01220.0431.00	SUPERVISOR REIMBURSEMENT	1,675.00	
AA.01355.0431.00	ASSESSMENT REIMB	447.00	
AA.01410.0401.00	TOWN CLERK SUPPLIES	218.00	
AA.01410.0430.00	TOWN CLERK DUES AND SUBSCRIPTIONS	69.00	
AA.01420.0420.01	LEGAL COUNSEL FOR TOWN BOARD	7,000.00	
AA.01610.0402.00	PRINTING, POSTAGE, ADVERTISING	1,686.00	
AA.01610.0420.03	FINANCE COPIER	33.00	
AA.01610.0422.01	ACCOUNTING SERVICES	29,500.00	
AA.01620.0111.00	MAINTENANCE PART TIME HOURLY	5,432.00	
AA.01620.0130.00	MAINTENANCE LONGEVITY	1,450.00	
AA.01620.0401.01	MAINTENANCE SUPPLIES	3,070.00	
AA.01620.0403.00	MAINTENANCE FUEL	315.00	
AA.01620.0405.01	UTILITIES GAS & ELECTRIC	3,500.00	
AA.01620.0410.00	MAINTENANCE EQUIPMENT	15,075.00	
AA.01620.0414.00	MAINTENANCE TESTS AND INSPECTIONS	1,905.00	
AA.01920.0400.00	INSURANCE SERVICE CONTRACT	62,770.00	
AA.01930.0427.00	UNION CONTRACT CONSULTANT	64,750.00	
AA.01950.0400.00	TAXES AND ASSESSMENTS	1,235.00	
AA.03120.0120.02	DISPATCHERS OVERTIME	4,400.00	
AA.03120.0120.03	POLICE OVERTIME	62,754.00	
AA.03120.0140.00	POLICE-APPOINTED CHIEF	3,005.00	
AA.03120.0200.03	PORTABLE AND MOBILE RADIOS	50.00	
AA.03120.0220.01	MACHINERY AND MOTOR VEHICLES	550.00	
AA.03120.0220.02	MACHINERY AND MOTOR VEHICLES CHANGEOVERS POLICE	10,575.00	
AA.03120.0401.04	POLICE SUPPLIES RANGE	10.00	
AA.03120.0404.02	POLICE UNIFORMS PATROLMEN	1,925.00	
AA.03120.0420.00	POLICE INFO TECH	5,650.00	
AA.04540.0400.00	AMBULANCE SERVICE CONTRACT	6,440.00	
AA.05010.0100.00	SUPER OF HIGHWAY - FULL TIME	2,600.00	
AA.05010.0150.00	HIGHWAY SUPERINTENDENT ELECTED OFFICIAL	1,835.00	
AA.05010.0404.00	UNIFORMS SAFETY CLOTHING	115.00	

2019 YE Budget Transfers

		TRANSFER TO	TRANSFER FROM
AA.05010.0405.00	HIGHWAY UTILITIES	3,075.00	
AA.05010.0411.00	VEHICLE MAINTENANCE	1,670.00	
AA.05010.0420.00	INFO TECH	130.00	
AA.05010.0431.00	REIMBURSEMENT	255.00	
AA.05110.0230.00	INFRASTRUCTURE - SIDEWALKS	4,035.00	
AA.07110.0100.00	PARKS FULL TIME SALARIED	14,300.00	
AA.07110.0240.00	PARKS BUILDING AND IMPROVEMENT	400.00	
AA.07110.0404.00	PARKS - UNIFORMS	50.00	
AA.07110.0112.01	PT SEASONAL POOL HEAD LFGRD AND CAPTAINS	28,815.00	
AA.07180.0100.00	MARINA FULL TIME SALARIED	425.00	
AA.07180.0130.00	MARINA LONGEVITY	1,167.00	
AA.07180.0401.02	MARINA SUPPLIES	680.00	
AA.07180.0401.04	RESALE ITEMS	450.00	
AA.07180.0403.02	FUEL MARINA OPERATIONS	1,180.00	
AA.07180.0405.01	POOL - UTILITIES	1,885.00	
AA.07180.0411.00	MARINA VEHICLE MAINTENANCE	594.00	
AA.07550.0400.04	ENVIRONMENTAL FAIR	1,425.00	
AA.07610.0401.01	SENIORS OTHER SUPPLIES	845.00	
AA.07610.0405.00	SENIORS UTILITIES	1,185.00	
AA.07610.0411.00	COUNTY SUBSIDIZED VEHICLE	1,545.00	
AA.07989.0400.01	COMMUNITY GARDENS	215.00	
AA.08686.0210.00	IT EQUIP COMMUNITY DEVELOPMENT	230.00	
AA.08686.0402.00	PRINTING POSTAGE AND ADVERTISING ADMINISTRATION	300.00	
AA.08686.0403.07	LWRP Professional Services	2,030.00	
AA.08686.0430.00	DUES & SUBSCRIPTIONS	455.00	
AA.09045.0800.00	LIFE INSURANCE	140.00	
AA.09060.0800.00	HOSPITAL & MEDICAL INSURANCE	50,000.00	
AA.01355.0427.00	ASSESSMENT LEGAL SERVICES		14,000.00
AA.01420.0140.01	LAW - TOWN ATTORNEY		18,900.00
AA.01610.0140.00	FINANCE - APPOINTED OFFICIAL		30,400.00
AA.01650.0420.00	INFO TECH CENTRAL SUPPLY		23,000.00
AA.01910.0408.00	OTHER INSURANCE CONTINGENT		287,025.00
AA.01930.0408.00	CLAIMS		48,145.00

REQUESTED BY FINANCE DEPARTMENT

SUPERVISOR SIGNATURE_____

February 5 2020
attachment
page 3 of 3