# TOWN OF EVANS

# ANNUAL ORGANIZATIONAL MEETING Minutes JANUARY 8, 2014

**Councilmen:**
**Hon. Paul T. Cooper**
**Hon. Dennis M. Feldmann**

**Supervisor:**
**Hon. Keith E. Dash**

***RESOLUTION 2014-001***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the voting order for Town Board Meetings is hereby set as follows: , Councilman Feldmann, Councilman Cooper, Supervisor Dash, effective **January 1, 2014.**

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-002***

Supervisor Dash moved and Councilman Cooper seconded,

The Supervisor shall serve as the primary administrator of the operations of the Town Hall and in the absence of the Supervisor, the designated Deputy Supervisor shall serve.

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-003***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that **J. Grant Zajas** is hereby appointed Town Attorney for the Town of Evans in accordance with Section 24 of the Town Law, and that he be compensated at a rate of $42,200.00 per year, payable bi-weekly, effective **January 1, 2014.**

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

At this time, Supervisor Keith Dash administered the oath of office to J. Grant Zajas

***RESOLUTION 2014-004***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **Scott Dill,** Director of Finance effective January 1, 2014.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-005***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the Town Board acknowledges the appointment of **Diana A. Cafferty,** 1421 Independence Dr, Derby, NY 14047, as Secretary to the Supervisor at an annual salary of $30,000, payable bi-weekly, effective **January 1, 2014**

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-006***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that in all matters of parliamentary procedure Robert's Rules of Order shall prevail, except where such Rules are inconsistent with local rule or resolution pertaining to the conduct of Town Business.

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-007***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the order of business for the conduct of the Town of Evans Town Board Meetings for the **year 2014** shall be as follows:

| | |
|---|---|
| I | Call the Meeting to Order |
| II | Pledge of Allegiance |
| III | Roll Call |
| IV | Approval of the Minutes |
| V | Communications |
| VI | Privilege of the Floor on Meeting Agenda Items & other issues |
| VII | Public Hearing and Bid Openings |
| VIII | Committee and Department Head Reports |
| IX | Town Clerk Reports |
| X | Old Business |
| XI | Resolutions |
| XII | Licenses |

XIII Audit of Bills
XIV Adjournment

BE IT FURTHER RESOLVED: Privilege of the Floor is adopted as follows:

The Town of Evans appreciates input from the General Public during the Privilege of the Floor period which is offered at each Regular Meeting of the Town Board, the following policy will be enforced at every meeting:

- Speakers must be recognized by the presiding officer;
- Speakers must state their name, address and organization, if any;
- The public shall only be allowed to speak during the designated period of the meeting;
- Comments shall be related to Town of Evans business only;
- Speakers will be limited to three minutes per person per period;
- Speakers may not yield any remaining time they may have to another speaker;
- All remarks must be addressed to the Town Board as a body and not to any individual member thereof;
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste;
- Unacceptable behavior will not be tolerated and may result in removal from the building and/or loss of future privileges of the floor.

In addition, interested parties or their representatives may address the Town Board by written communication.

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-008***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the following rules will govern the conduct of business for the Town Board Meetings:

A. The agenda shall include resolutions, bills and reports. Items received after 11:00 AM on the Monday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting.

B. By 4:00 PM on the Monday preceding the Board Meeting, the Town Clerk or the Town Supervisor shall distribute a copy of the agenda to each Board Member and the Town Attorney. The copy shall be in a sealed envelope and shall include all written resolutions and important correspondence.

C. The agenda shall not be departed from except with a two-thirds vote of the entire Town Board.

D. If the Town Board has voted to depart from the agenda, as provided above, the Town Board may, by a Two-thirds vote of the entire Town Board, require that any resolutions not on the agenda be produced in written form prior to a vote being taken on such resolution.

E. All matters shall be continued on the agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

F. Correspondence shall be disposed of at the time of reading in the following manner:

(1) by voting to receive and file by a majority vote of the entire Town Board,
(2) by passage of a resolution concerning the correspondence,
(3) by referring the correspondence to a committee, or
(4) by tabling the matter. If tabled, the item can be taken off the table that same meeting, or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed of.

G. Whenever the Town Board amends a resolution passed at a previous meeting, there shall be added to the official record of minutes of such previous meeting a marginal notation referring to the subsequent amending action.

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-009***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the Town Board of the Town of Evans hold its regular meetings at 7:00 PM on the following dates in **2014:**

**January 8, 22 February 5, 26 March 5, 19 April 2, 16**

| | | | |
|---|---|---|---|
| **May 7, 21** | **June 4, 18** | **July 16** | **August 13** |
| **September 3, 17** | **October 1, 15** | **November 5, 19** | **December 3, 17** |

And be it further

RESOLVED: that each such meeting preceded by an agenda meeting to be held at 6:30 p.m.; and be it further

RESOLVED: that work sessions of the Town of Evans will be held at 6:15pm on the following dates in **2014**:

| | | | |
|---|---|---|---|
| **January 15, 29** | **February 12** | **March 12, 26** | **April 9, 30** |
| **May 14, 28** | **June 11, 25** | **July 9** | **August 6, 27** |
| **September 10, 24** | **October 8, 29** | **November 12** | **December 10** |

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-010***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the regular hours of the Evans Town Hall shall be from **8:00 AM to 4:00 PM Monday, Tuesday, Thursday and Friday, and Wednesday from 9:00 AM to 5:00 PM.**

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

**RESOLUTION 2014-011**

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following holidays will be observed as paid holidays by the full-time employees of the Town of Evans not covered by a collective bargaining unit:

| | | | |
|---|---|---|---|
| **New Years Day** | **1/1** | **Columbus Day** | **10/13** |
| **Martin Luther King** | **1/20** | **Election Day** | **11/4** |

| | | | |
|---|---|---|---|
| President's Day | 2/17 | Veterans Day | 11/11 |
| Good Friday | 4/18 | Thanksgiving | 11/27 |
| Memorial Day | 5/26 | Day after Thanksgiving | 11/28 |
| Independence Day | 7/4 | Day before Christmas | 12/24 |
| Labor Day | 9/1 | Christmas | 12/25 |

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-012***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that Supervisor Dash be and hereby is permitted to sign his signature by facsimile pursuant to Town Law, and be it further

RESOLVED: that Paychex, Inc. is authorized to issue checks in payment of payroll for the Town of Evans under a facsimile as they may designate as long as their services are needed by the Town.

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-013***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that Evans Bank, Key Bank, Manufacturers and Traders Trust Company, Charter One Commercial, and/or Chase/JP Morgan Bank be and hereby are designated Depositories in which the Supervisor of the Town of Evans, New York, shall deposit all monies which shall come into his hand by virtue of his office.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-014***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the Evans Bank, and/or Chase/JP Morgan Bank be and hereby are designated as the depositories for the Town Clerk's accounts. The Town Clerk shall deposit all funds received by her for the Town of Evans therein: these designations being pursuant to the authority contained in Section 64, Subdivision 1 of the Town Law, and be it further

RESOLVED: that the Town Clerk be and the same is hereby authorized to deposit, from time to time, with Evans Bank, Key Bank, Manufacturers and Traders Trust Company, Charter One Commercial and Chase/JP Morgan Bank, such funds as come into the hands of said Town Clerk in Negotiable Order of Withdrawal accounts, Certificates of Deposit and/or time Deposit Accounts, as the said Town Clerk may from time to time elect, but that any such deposits shall be made in such a fashion that they shall mature, without penalty, sufficiently in advance of any date required for the transmittal of such funds to any municipal body entitled to the same.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-015***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that *The Sun* is hereby designated as the official newspaper of the Town of Evans for the **calendar year 2014**, and that the Buffalo News may be used if additional coverage is needed.

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-016***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: Investment Policy -- The objectives of the Investment Policy of the Town of Evans are to minimize risk; to insure that investments mature when the cash is required to finance operations; and to insure a competitive rate of return.

In accordance with this policy, the Chief Fiscal Officer is hereby authorized to invest all funds, including proceeds of obligations and reserve funds in:

Certificates of Deposit issued by a bank or trust company authorized to do business in New York State.

Repurchase Agreements involving the purchase and sale of direct obligations of the United States; and

Time Deposits Accounts in a bank or trust company authorized to do business in New York State.

All other Town Officials receiving money in their official capacity must deposit

such funds in negotiable order of withdrawal accounts.

COLLATERAL -- Certificates of deposit shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligations of New York State or obligations of the United States or obligations of federal agencies the principal and interest of which are guaranteed by the United States or obligations of New York State local governments. Collateral shall be held by the seller bank's trust department or its designate. The market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less frequently than quarterly.

Investments in time deposits, certificates of deposit and repurchase agreements are to be made with banks or trust companies.

The Town will encourage the purchase and sale of investments through a competitive or negotiated process involving telephone solicitation of at least two bids for each transaction.

At the time independent auditors conduct the annual audit of the accounts and financial affairs of the Town the independent auditors shall audit the investments of the Town for compliance with the provisions of these Investment Guidelines.

The provisions of these Investment Guidelines any amendments hereto shall take effect prospectively, and shall not invalidate prior investment.

| | | |
|---|---|---|
| VOTE RESULT: | ROLL CALL | |
| | Councilman Feldmann | ABSENT |
| | Councilman Cooper | AYE |
| | Supervisor Dash | AYE |

***RESOLUTION 2014-017***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the wages of all personnel are hereby established for **2014** in accordance with the Union Contracts **in effect** with the following Collective Bargaining Units:

| | |
|---|---|
| I.B.E.W. Local 41 | C.S.E.A. |
| P.B.A. | S.E.I.U. |
| P.C.A. | |

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-018***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the part time clerks, seasonal laborers and caretakers are hereby appointed, in accordance with provisions of Civil Service rules, as per the attached list, for the year **2014** with their respective rates. (Exhibit A)

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-019***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that **J. Grant Zajas** and **Michelle M. Parker** be retained as Town Prosecutors for the calendar year **2014** to prosecute non-criminal violations within the jurisdiction of the Town of Evans Justice Court, subject to the confirmation of the Erie County District Attorney and that they be compensated for the calendar **year 2014** in the amount of $10,500.00 each, payable bi-weekly.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-020***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the accounting firm of **Drescher & Malecki, LLP** be employed to prepare the annual audit and also any other services that may be called for by order of the Town Board.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-021***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following appointments are hereby made & pay rates established in the Parks, Marina, Seniors & Water Departments for the **year 2014**. (Exhibit B)

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-022***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: the following appointments are hereby made and pay rates established in the Police Department for the Year **2014.** (Exhibit C)

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-023***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following Town Officials be salaried as budgeted effective **January 1, 2014** as follows:

| | |
|---|---|
| Supervisor | $40,000 |
| Councilman (2) | 15,300 |
| Director of Finance | 60,000 |
| Town Clerk | 56,365 |
| Superintendent of Highways | 60,037 |
| Town Justice (2) | 22,593 |
| Police Chief | 100,538 |

| | |
|---|---|
| Registrar of Vital Statistics | 5,635 |
| Deputy Registrar of V.Stats (2) | 1,150 |
| Drainage Coordinator | 13,600 |
| Director of Community Devel. | 41,500 |
| Planning Board Chairman | 24,000 |
| Coordinator of Public Works | 10,000 |

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-024***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the Town Board acknowledge the appointment made by the Supervisor of **Joseph Pisarski** of Angola, New York, Town of Evans Historian for the calendar **year 2014**.

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-025***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby approve the Town Justices appointments of **Rachel Miller** and **Melissa A. Kapuszcak** as Clerks to the Town Justices, for the year **2014.**

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-026***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby acknowledge the Town Clerk's appointment of **Lynn Stoessel** and **Kimberly A. Milks** as Deputies and the Superintendent of Highway's appointment of **Nicholas Mecca, Jr**. as Deputy Superintendent of Highway, for the **year 2014, and**

BE IT FURTHER RESOLVED: that the Town Board does hereby acknowledge the appointment of **Diana A. Cafferty** as Deputy Supervisor for the year 2014.

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-027***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following Town Officials and/or Department be and are hereby authorized to continue their Petty Cash Funds in the amounts set forth, and further that they present a monthly report to the Town Board concerning their Petty Cash Funds:

| | |
|---|---|
| Lynn M. Krajacic, Town Clerk | $ 650.00 |
| Justice Department | 100.00 |
| Parks Department | 50.00 |

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-028***

Supervisor Dash moved and Councilman Cooper seconded,

WHEREAS: Section 142 of the Highway Law requires the Town Board to approve all purchases of equipment, tools and other implements utilized for the highway maintenance in excess of $1,000.00 per year, and

WHEREAS: Section 103 of the General Municipal Law requires public bidding for purchases of equipment in excess of $10,000.00 for materials only and $20,000.00 for municipal contracts, and

WHEREAS: the Superintendent of Highways of the Town of Evans makes numerous purchases from time to time throughout the year in total not to exceed the detail line Items within the annual budget, and

WHEREAS: pursuant to Section 142 of the Highway Law, it is **desirable** to the Town Board to authorize the Superintendent of Highways to purchase said equipment, tools and other implements in excess of $1,000.00. Now therefore be it

RESOLVED: that the Superintendent of Highways is hereby authorized to, without prior approval of the Town Board, purchase equipment, tools, and other implements to be used for highway maintenance, construction, or reconstruction, snow plows or other devices for the removal of snow from highways in a sum not to exceed the limitations as prescribed under Section 103 of General Municipal Law as amended from time to time and in accordance with the Town's procurement policy.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-029***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that **Charles LaBarbera** is hereby appointed ex-officio member of the Plumbing Board and shall be notified by the chairman of meetings and board actions for term to expire December 31, 2014.

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-030***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that Mark Sullivan is hereby appointed to the **Town of Evans Agricultural Advisory Committee** for term to expire on December 31, 2016

BE IT FURTHER RESOLVED: that Russell Barten of the Erie County Farm Bureau, Keith Dash, Town Board Supervisor and Sandra Brant, Town Planning Director are hereby appointed ex-officio members of the Town of Evans **Agricultural Advisory Committee**, term to expire December 31, 2014.

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-031***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that each member of the Evans Zoning Board of Appeals, Board of Assessment Review, Planning Board and Plumbing Board shall be compensated at the rate of $40.00 per meeting attended, the Chairman be paid $55.00 per meeting attended, and the Secretary be paid $70.00 per meeting attended, to be paid quarterly, and, be it further

RESOLVED: that **Andrew Yusick** be appointed Chairman, **Laurie Wojcik**, Secretary, of the Zoning Board of Appeals; **Jeffery White**, Chairman, **Jennifer Renaldo**, Secretary of the Board of Assessment Review; **Sandra L. Brant,** Chairman, **Debra Wilson**, Secretary of the Planning Board; and **Larry Place**, Chairman and **Cheryl Francoforte**, Secretary of the Plumbing Board, for terms to expire December 31, 2014; and, be it further

RESOLVED: **Sandra L. Brant**, Chairperson of the Evans Planning Board, is hereby designated Director of Planning, term to expire December 31, 2014.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-032***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the following be appointed to the Town of Evans **Plumbing Board**, term to expire on December 31, 2014:

**Ross Guarino** **Robert Sciarrino** **Spencer Vail**

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-033***

Councilman Cooper moved and Supervisor Dash seconded

RESOLVED: that the following be appointed to **the Town of Evans Planning Board,**

**Charles A. Castiglia,** term to expire December 31, 2020.

BE IT FURTHER RESOLVED: that the following be appointed to **the** Town of Evans Zoning Board of Appeals, term to expire on December 31, 2018.

**David Maglich**

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-034***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that **Paul Micelick** is hereby appointed to the Board of Assessment Review for the term expiring 12/31/2018.

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-035***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that **Lynn M. Krajacic** is hereby appointed Registrar of Vital Statistics for the Town of Evans and that she and her Deputies receive as their compensation the annual salary as set by the Town Board.

| VOTE RESULT: | ROLL CALL | |
|---|---|---|
| | Councilman Feldmann | ABSENT |
| | Councilman Cooper | AYE |
| | Supervisor Dash | AYE |

***RESOLUTION 2014-036***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that **John Ruszaj** is hereby appointed Employee Safety Coordinator at an annual salary of $2,000.00 term to expire December 31, 2014.

| VOTE RESULT: | ROLL CALL | |
|---|---|---|
| | Councilman Feldmann | ABSENT |
| | Councilman Cooper | AYE |
| | Supervisor Dash | AYE |

***RESOLUTION 2014-037***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the mileage allowance for town personnel utilizing their own vehicles on Town business shall be $0.45 (45 cents) per mile or the prevailing Federal Guideline, whichever is lower; and be it further,

RESOLVED: that lodging reimbursement rates shall be actual costs incurred. Meal and incidental per diem rates shall be in accordance with the current and prevailing federal guidelines for the respective locations. Individual local lunch rates shall be set at $10.00, for seminars.

| | | |
|---|---|---|
| VOTE RESULT: | ROLL CALL | |
| | Councilman Feldmann | ABSENT |
| | Councilman Cooper | AYE |
| | Supervisor Dash | AYE |

***RESOLUTION 2014-038***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: That all fixed asset transactions with value exceeding $500 shall be formally recorded for financial statement purposes.

| | | |
|---|---|---|
| VOTE RESULT: | ROLL CALL | |
| | Councilman Feldmann | ABSENT |
| | Councilman Cooper | AYE |
| | Supervisor Dash | AYE |

***RESOLUTION 2014-039***

Councilman Cooper moved and Supervisor Dash seconded,

WHEREAS: the Town of Evans does provide a town-owned vehicle to the Superintendent of Highways, and

WHEREAS: the Town of Evans is subject to Internal Revenue Service Regulations which require substantiation of personal and business use of Town-owned vehicles

NOW THEREFORE BE IT RESOLVED: that the Town of Evans **Superintendent of Highways** shall maintain a daily mileage log and provide such substantiation to the Payroll Office on a quarterly basis so that proper payroll adjustments are made in accordance with the law.

| | | |
|---|---|---|
| VOTE RESULT: | ROLL CALL | |
| | Councilman Feldmann | ABSENT |
| | Councilman Cooper | AYE |
| | Supervisor Dash | AYE |

***RESOLUTION 2014-040***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that **Lynn M. Krajacic**, Town Clerk be and hereby is appointed custodian of the Town of Evans records and the vault at no additional compensation.

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-041***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that all full time employees and elected officials not covered by a collective bargaining agreement shall be entitled to such benefits as the Town Board shall secure or grant incidental to their employment, including, but not limited to life insurance, health insurance, including buy-out at I.B.E.W. rates, dental insurance, and employees shall be paid bi-weekly unless otherwise specified.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-042***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the firm of **Jaeckle, Fleishmann & Mugel, Coughlin & Gerhart, LLP**, is hereby approved to be retained for Labor Law and Legal Issues as needed at an hourly rate not to exceed $235.00 and travel time $170.00 per hour as needed.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-043***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **Guy Canonico Jr.,**Evans, New York, as **Disaster Coordinator** for the Town of Evans for the year 2014; and

BE IT FURTHER RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **William Hamm** as **Deputy Disaster Coordinator** for the Town of Evans for the year 2014.

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-044***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that **Charles LaBarbera** is hereby appointed Stormwater Management Officer for the year 2014 at no additional compensation and be it further

RESOLVED: that the Drainage Committee will meet on the following dates:
March 6 June 5 August 7 October 2
VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-045***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following be appointed to the **Sturgeon Point Advisory Board**; term to expire on December 31, 2014.

**Frank Rademacher - Chairman** **Mike Franey Sr. – Vice Chairman**
**Paul Ryerse Sr.** **Clifford Schmitz** **Thomas Smaldino**
**Arthur Buczkowski** **Al Endres** **David Sippel**
**Scott J. Addison** **Cheri Hahn - Secretary** **Jeffrey Jarzynski**
**Patrick Conrad – Sturgeon Point Marina**

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-046***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: the following are hereby appointed to the Town of **Evans Veteran's Committee** to help local veterans be made aware of their benefits and rights, coordinate events such as Veteran's Day and Memorial Day activities, and to educate our youth on the role our military veterans have played in our Country's history, said terms to expire December 31, 2014

**Chairman – Samuel Lomando, Jr.**
**Kenneth Currin** **Eugene Hackemer** **Evangeline Conley**
**Jack Frost** **Joseph Gajdosz**

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-047***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following be appointed to the **Parks and Recreation Advisory** Board; term to expire on December 31, 2014.

**Julie Roach** **Deborah Macpherson** **Jill Barrett** **Stanley Kwilos**
**Barbara Severin** **Marlene Petrie** **Cindy Schmitz** **Carolyn Mazur**

**Patrick Conrad - DPW Crew Chief**

VOTE RESULT
AYE- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-048***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the following be appointed to the **Recycling Committee**; term to expire on December 31, 2014.

**Rose Trask - Chairman**
**Linda Welka** **Laura Nosbisch** **Dave Mosher**

**John Wilson - Village of Angola Liaison**

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-049***

Councilman Cooper moved and Supervisor Dash seconded,

**RESOLVED:** that **Lori A. Szewczyk** be appointed **Director of Community Development;** term to expire December 31, 2014 and;

**BE IT FURTHER RESOLVED**: that the following be appointed to the **Economic Development Committee**, term to expire on **December 31, 2014.**

**Lori A. Szewczyk - Director of Community Development**

| | | |
|---|---|---|
| **William Houston** | **Carmen Garozzo** | **Andrew Yusick** |
| **Karen Erickson** | **John Cappellino** | **Jerry Bartone** |
| **Jeffrey White** | **Howard Frawley** | **Michael Spence** |
| **John Latimore** | | |

VOTE RESULT:
AYES – Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-050***

Supervisor Dash moved and Councilman Cooper seconded,

**RESOLVED**: that the following be appointed to the **Lake Erie Beach Task Force**, term to expire December 31, 2014

| | | |
|---|---|---|
| **Charles LaBarbera** | **Ernie Masullo** | **Sandra Brant** |
| **Jerry Bartone** | **Larry Atti** | **Kimberly Hulburd** |
| **Sandy Reynolds** | **Kimberly Heimburg** | **Mary Hosler** |
| **Guy Canoncio Jr** | **Phil VanKoughnet** | **Bill Holland** |
| **Ken Swanekamp** | **Lori Szewczyk** | |

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-051***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following be appointed to the **Conservation Advisory Commission,** term to expire on December 31, 2014:

**David Mosher-Chairman** **Tom Marks – Vice-Chairman/Secretary**
**Michael Hontz** **Daniel Decker** **Dr. Joseph Mecca**
**Harry Watkins** **John Szydlowski** **Conrad Jason**
**James Snider** **Raymond Markiewicz**

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-052***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the following be appointed as **consultants** to the Town of Evans and be paid $250.00 per month for the year **2014,**

**Jay Grasso**

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

***RESOLUTION 2014-053***

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following be appointed to the Town of Evans **Committee on Disabilities**, term to expire on December 31, 2014:

**Charles LaBarbera – Ex-officio**
**Sharon Valites** **Susan Caffery** **Patrick Kramer**
**Patricia Gangloff** **Pam Marx**

BE IT FURTHER RESOLVED: **Charles LaBarbera** is hereby appointed **ADA Officer** for the year 2014 at no additional compensation.

VOTE RESULT:

AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

***RESOLUTION 2014-054***

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that **Paul E. Ryerse**, Assistant Code Enforcement Officer, be appointed the **Affirmative Action Officer** for the Town of Evans effective January 1, 2014 to December 31, 2014 at no additional compensation.

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

**RESOLUTION 2014-055**

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED, that **Diana A. Cafferty**, be appointed **Personnel Director** effective January 1, 2014 to December 31, 2014 at no additional compensation.

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

**RESOLUTION 2014-056**

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED, that **Paul E. Ryerse**, be appointed the Town of Evans **Electrical Inspector** at a stipend of $3,000.00 per year for the period of January 1, 2014 to December 31, 2014.

VOTE RESULT: Roll Call Vote

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

**RESOLUTION 2014-057**

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED, that the following be appointed to the **Climate Smart Community Task Force**, effective January 1, 2014 to December 31, 2014:

**Councilman Paul Cooper** **Aliesa Adelman** **Robert Trembath**

**Director of Community Development - Lori A. Szewczyk** **Gary Huber**

**Climate Coordinator – David Farinacci** **Tim Feider**
**Lake Shore Central**

VOTE RESULT:
AYES: Councilman Cooper, Supervisor Dash
NAYS:
ABSENT: Councilman Feldmann

**RESOLUTION 2014-058**

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED, that the following be appointed to the Town of Evans **Dog Park Committee,** term to expire December 31, 2014.

| | | |
|---|---|---|
| **Megan Scritchfield** | **Kristine DiMartino** | **Gail Dannebrock** |
| **Richard Gajewski** | **Victoria Kurek** | **William Kurek** |
| **Kay Curtin** | **Michael Franey** | **Emily Warren** |
| **Susan Schmitt** | **Patricia Nagel** | **Ashley Zielinski** |

VOTE RESULT:
AYES: Councilman Cooper, Supervisor Dash
NAYS:
ABSENT: Councilman Feldmann

**RESOLUTION 2014-059**

Councilman Cooper moved and Supervisor Dash seconded

RESOLVED, that Patrick Van Remmen, 9534 Waterfront Road, Angola, NY 14006 be appointed Building Manager at an annual salary of $30,000.00 payable bi-weekly, effective January 1, 2014.

VOTE RESULT: ROLL CALL

| | |
|---|---|
| Councilman Feldmann | ABSENT |
| Councilman Cooper | AYE |
| Supervisor Dash | AYE |

**RESOLUTION 2014-060**

Supervisor Dash moved and Councilman Cooper seconded,

**RESOLVED**, that Lynn M. Krajacic, Town Clerk is hereby appointed **Records Management Officer** at no additional compensation.

VOTE RESULT:
AYES: Councilman Cooper, Supervisor Dash
NAYS:
ABSENT: Councilman Feldmann

Notification by Supervisor of Committee and **Liaison** appointments for **2014** as follows:

| Councilman Feldmann | Councilman Cooper |
|---|---|
| Cable | Conservation |
| Drainage & Flooding | Fire Companies |
| Government Liaison | Emergency Medical Services |
| Economic Development | Recycling |
| Utilities | Landfill & Solid Waste |
| Highway | Courts |
| Assessor | Water |

In addition to his duties to oversee all Departments, the **Supervisor** will also be direct **liaison** to the following:

Seniors
Parks
Police Department
Building Inspector and Zoning
Planning

| Supervisor Dash | All Board Members |
|---|---|
| All Departments | Accounting/ Finance |
| | Audit |

*RESOLUTION 2014-061*

Supervisor Dash moved and Councilman Dash seconded, to adjourn the annual Organizational meeting to the regularly scheduled January 8, 2014 Town Board meeting.

VOTE RESULT:
AYES- Councilman Cooper, Supervisor Dash
NAYS-
ABSENT: Councilman Feldmann

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic
Town Clerk
Town of Evans

| EXHIBIT A | | | | | | | |
|---|---|---|---|---|---|---|---|
| | CARETAKER(S) Part-time | | | | 2014 Rate | | |
| Highway | Charles | Nelson | | | $70.00 | (per week) | |
| Maint | Charles | Nelson | | | $ 8.50 | | |
| Maint | Karen | Dybowski | | | $ 8.50 | | |
| Maint | Gary | Huber | RPT | | $11.75 | | |
| | CLERK(S) Part-time | | | | | | |
| | Kathy | Buckley | | | $10.00 | | |
| | Dorothy | Clark | | | $10.00 | | |
| | Judith | Dutchess | | | $10.00 | | |
| | Nancy | Furey | | | $ 9.25 | | |
| | Patricia | Latimore | | | $10.00 | | |
| | Antoinette | Pinter | | | $10.25 | | |
| | Beth | Rammacher | | | $10.00 | | |
| | Jennifer | Renaldo | RPT | | $10.00 | | |
| | Jeanette | Rodriguez | | | $ 8.75 | | |
| | Karen | Sullivan | | | $ 8.50 | | |
| | Teresa | Wallace | | | $10.00 | | |
| | ASSISTANT CODE ENFORCEMENT OFFICER P/T | | | | | | |
| | Richard | Vasile | | | $14.00 | | |
| | HIGHWAY DEPARTMENT | | | | | | |
| | Laborers Part-time (Seasonal) | | | | | | |
| | 1st Year | | | | $ 9.25 | | |
| | 2nd year | | | | $ 9.50 | | |
| | 3rd year | | | | $10.00 | | |
| | Truck Driver | | | | $13.00 | | |

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| EXHIBIT B | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| Parks/Marina/Seniors Personnel | | | | | 2014 Rate | | |
| | | | | | | | |
| | Van Driver(s) and Part-time | | | | | | |
| Marina | Scott | Dillon | | | $ 9.00 | | |
| Seniors | John | Fowler | | | $ 8.50 | | |
| Seniors | Nicholas | Mathewson | | | $ 8.50 | | |
| Parks | Daniel | Wright | | | $10.00 | | |
| Marina | William | Erickson | | | $10.00 | | |
| Seniors | John | Kurz | | | $ 8.00 | | |
| Laborer/Gateguard/Nightwatchman | | | | | | | |
| | | | | | | | |
| Parks | Gerald | Beamish | RPT | | $11.50 | | |
| Parks | Donald | Latimore | RPT | | $11.50 | | |
| Parks | Mark | Postle | RPT | | $11.50 | | |
| Parks | Daniel | Wright | RPT | | $10.00 | | |
| Seniors | Nicholas | Matthewson | RPT | | $ 9.00 | | |
| Seniors | Rebecca | Roach | RPT | | $ 9.00 | | |
| Seniors | Dylan | Wentland | | | $ 8.25 | | |
| | | | | | | | |
| | DPW DEPARTMENT | | | | | | |
| | | | | | | | |
| | Laborers RPT/PT as Needed | | | | | | |
| DPW | Richard | Galfo | | | $12.50 | | |
| DPW | Russell | Manguso Jr | | | $12.50 | | |

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| EXHIBIT C | | | | | | | |
|---|---|---|---|---|---|---|---|
| POLICE DEPARTMENT PERSONNEL | | | | | 2014 Rate | | |
| Police Officer(s) Part-time | | | | | | | |
| | Day/afternoon Shift | | | | $15.10 | | |
| | Midnight shift | | | | $16.25 | | |
| | John | Geary | | | | | |
| | Nicholas | Blasz | | | | | |
| | Thomas | Castle | | | | | |
| | Graig | Leone | | | | | |
| | | | | | | | |
| Public Safety Dispatcher(s) Part-time | | | | | $13.55 for other staff | | |
| | Michael | Franey | | | $14.55 | | |
| | Vincent | Rovnak | | | | | |
| | Thomas | Cooper | | | | | |
| | Donald | Dressel | | | | | |
| | Matthew | Jurek | | | | | |
| Dog Control Officer Part-time | Eric Hamilton | Michael Conti | | | | | |
| | Joseph | Butler | | | $10.50 | | |
| Part-time Clerk | | | | | | | |
| | Shirley | Howell | | | $10.75 | | |
| | Julie | Boedo | | | $ 9.25 | | |
| POLICE MATRON | | | | | | | |
| | Amy | Hamm | ECA | | $15.00 | | |
| | Shirley | Howell | | | $15.00 | | |
| | Mary Anne | Zolnowski | | | $15.00 | | |
| | Rachel | Miller | | | $15.00 | | |
| | Donna | Kraft | | | $15.00 | | |
| | Julie | Boedo | | | $15.00 | | |
| | Shannon | Rovnak | | | $15.00 | | |
| | Sheri | McMillan | | | $15.00 | | |
| | Laurie | Wojcik | | | $15.00 | | |
| | | | | | | | |
| Crossing Guard | | | | | | | |
| | Judith | Fox | | | $20.00 | Per day | |

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