TOWN OF EVANS

ANNUAL ORGANIZATIONAL MEETING Minutes JANUARY 2, 2013

Councilmen:
Hon. Paul T. Cooper
Hon. Dennis M. Feldmann

Supervisor:
Hon. Keith E. Dash

RESOLUTION 2013-001

Councilman Feldmann moved and Councilman Cooper seconded,

RESOLVED: that the voting order for Town Board Meetings is hereby set as follows: Councilman Feldmann, Councilman Cooper, Supervisor Dash, effective **January 1, 2013.**

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-002

Councilman Cooper moved and Councilman Feldmann seconded,

The Supervisor shall serve as the primary administrator of the operations of the Town Hall and in the absence of the Supervisor, the designated Deputy Supervisor shall serve.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-003

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that **J. Grant Zajas** is hereby appointed Town Attorney for the Town of Evans in accordance with Section 24 of the Town Law, and that he be compensated at a rate of $42,200.00 per year, payable bi-weekly, effective **January 1, 2013.**

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-004

Councilman Feldmann moved and Supervisor Dash seconded,

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **Scott Dill,** Director of Finance.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE

Supervisor Dash AYE

RESOLUTION 2013-005

Councilman Cooper moved and Councilman Feldmann seconded,

RESOLVED: that the Town Board acknowledges the appointment of Diana Cafferty, 1421 Independence Dr, Derby, NY 14047, as Secretary to the Supervisor at an annual salary of $30,000, payable bi-weekly, effective **January 1, 2013**

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-006

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that in all matters of parliamentary procedure Robert's Rules of Order shall prevail, except where such Rules are inconsistent with local rule or resolution pertaining to the conduct of Town Business.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-007

Councilman Feldmann moved and Supervisor Dash seconded,

RESOLVED: that the order of business for the conduct of the Town of Evans Town Board Meetings for the **year 2013** shall be as follows:

I	Call the Meeting to Order
II	Pledge of Allegiance
III	Roll Call
IV	Approval of the Minutes
V	Communications
VI	Privilege of the Floor on Meeting Agenda Items & other issues
VII	Public Hearing and Bid Openings
VIII	Committee and Department Head Reports
IX	Town Clerk Reports
X	Old Business
XI	Resolutions
XII	Licenses
XIII	Audit of Bills
XIV	Adjournment

BE IT FURTHER RESOLVED: Privilege of the Floor is adopted as follows:

The Town of Evans appreciates input from the General Public during the Privilege of the Floor period which is offered at each Regular Meeting of the Town Board, the following policy will be enforced at every meeting:

- Speakers must be recognized by the presiding officer;
- Speakers must state their name, address and organization, if any;
- The public shall only be allowed to speak during the designated period of the meeting;
- Comments shall be related to Town of Evans business only;
- Speakers will be limited to three minutes per person per period;
- Speakers may not yield any remaining time they may have to another speaker;
- All remarks must be addressed to the Town Board as a body and not to any individual member thereof;
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste;
- Unacceptable behavior will not be tolerated and may result in removal from the building and/or loss of future privileges of the floor.

In addition, interested parties or their representatives may address the Town Board by written communication.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-008

Councilman Cooper moved and Councilman Feldmann seconded,

RESOLVED: that the following rules will govern the conduct of business for the Town Board Meetings:

A. The agenda shall include resolutions, bills and reports. Items received after 11:00 AM on the Monday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting.

B. By 4:00 PM on the Monday preceding the Board Meeting, the Town Clerk or the Town Supervisor shall distribute a copy of the agenda to each Board Member and the Town Attorney. The copy shall be in a sealed envelope and shall include all written resolutions and important correspondence.

C. The agenda shall not be departed from except with a two-thirds vote of the entire Town Board.

D. If the Town Board has voted to depart from the agenda, as provided above, the Town Board may, by a Two-thirds vote of the entire Town Board, require that any resolutions not on the agenda be produced in written form prior to a vote being taken on such resolution.

E. All matters shall be continued on the agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

F. Correspondence shall be disposed of at the time of reading in the following manner:

(1) by voting to receive and file by a majority vote of the entire Town Board,
(2) by passage of a resolution concerning the correspondence,
(3) by referring the correspondence to a committee, or
(4) by tabling the matter. If tabled, the item can be taken off the table that same meeting, or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed of.

G. Whenever the Town Board amends a resolution passed at a previous meeting, there shall be added to the official record of minutes of such previous meeting a marginal notation referring to the subsequent amending action.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-009

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the Town Board of the Town of Evans hold its regular meetings at 7:00 PM on the following dates in **2013:**

January 2, 16	**February 6, 20**	**March 6, 20**	**April 3, 17**
May 1, 15	**June 5, 19**	**July 17**	**August 14**
September 4, 18	**October 2, 16**	**November 6, 20**	**December 4**

And be it further

RESOLVED: that each such meeting preceded by an agenda meeting to be held at 6:30 p.m.; and be it further

RESOLVED: that work sessions of the Town of Evans will be held at 6:15pm on the following dates in 2013:

January 9, 30	**February 13, 27**	**March 13, 27**	**April 10, 24**
May 8, 29	**June 12**	**July 10**	**August 7, 28**
September 11, 25	**October 9, 30**	**November 13**	**December 11**

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-010

Councilman Feldmann moved and Supervisor Dash seconded,

RESOLVED: that the regular hours of the Evans Town Hall shall be from 8:00 AM to 4:00 PM Monday, Tuesday, Thursday and Friday, and on **Wednesday from 9:00 AM to 5:00 PM.**

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-011

Councilman Cooper moved and Councilman Feldmann seconded,

RESOLVED: that the following holidays will be observed as paid holidays by the full-time employees of the Town of Evans not covered by a collective bargaining unit:

New Years Day	1/1	Columbus Day	10/14
Martin Luther King	1/21	Election Day	11/5
President's Day	2/18	Veterans Day	11/11
Good Friday	3/29	Thanksgiving	11/28
Memorial Day	5/27	Day after Thanksgiving	11/29
Independence Day	7/4	Day before Christmas	12/24
Labor Day	9/2	Christmas	12/25

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-012

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that Supervisor Dash be and hereby is permitted to sign his signature by facsimile pursuant to Town Law, and be it further

RESOLVED: that Paychex, Inc. is authorized to issue checks in payment of payroll for the Town of Evans under a facsimile as they may designate as long as their services are needed by the Town.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-013

Councilman Feldmann moved and Councilman Cooper seconded,

RESOLVED: that Evans Bank, Key Bank, Manufacturers and Traders Trust Company, Charter One Commercial, and/or Chase/JP Morgan Bank be and hereby are designated Depositories in which the Supervisor of the Town of Evans, New York, shall deposit all monies which shall come into his hand by virtue of his

office.

VOTE RESULT: ADOPTED ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-014

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the Evans Bank, and/or Chase/JP Morgan Bank be and hereby are designated as the depositories for the Town Clerk's accounts. The Town Clerk shall deposit all funds received by her for the Town of Evans therein: these designations being pursuant to the authority contained in Section 64, Subdivision 1 of the Town Law, and be it further

RESOLVED: that the Town Clerk be and the same is hereby authorized to deposit, from time to time, with Evans Bank, Key Bank, Manufacturers and Traders Trust Company, Charter One Commercial and Chase/JP Morgan Bank, such funds as come into the hands of said Town Clerk in Negotiable Order of Withdrawal accounts, Certificates of Deposit and/or time Deposit Accounts, as the said Town Clerk may from time to time elect, but that any such deposits shall be made in such a fashion that they shall mature, without penalty, sufficiently in advance of any date required for the transmittal of such funds to any municipal body entitled to the same.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-015

Supervisor Dash moved and Councilman Feldmann seconded,

RESOLVED: that *The Sun* is hereby designated as the official newspaper of the Town of Evans for the **calendar year 2013**, and that the Buffalo News may be used if additional coverage is needed.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-016

Councilman Feldmann moved and Supervisor Dash seconded,

RESOLVED: Investment Policy -- The objectives of the Investment Policy of the Town of Evans are to minimize risk; to insure that investments mature when the cash is required to finance operations; and to insure a competitive rate of return.

In accordance with this policy, the Chief Fiscal Officer is hereby authorized to invest all funds, including proceeds of obligations and reserve funds in:

Certificates of Deposit issued by a bank or trust company authorized to do business in New York State.

Repurchase Agreements involving the purchase and sale of direct obligations of the United States; and

Time Deposits Accounts in a bank or trust company authorized to do business in New York State.

All other Town Officials receiving money in their official capacity must deposit

such funds in negotiable order of withdrawal accounts.

COLLATERAL -- Certificates of deposit shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligations of New York State or obligations of the United States or obligations of federal agencies the principal and interest of which are guaranteed by the United States or obligations of New York State local governments. Collateral shall be held by the seller bank's trust department or its designate. The market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less frequently than quarterly.

Investments in time deposits, certificates of deposit and repurchase agreements are to be made with banks or trust companies.

The Town will encourage the purchase and sale of investments through a competitive or negotiated process involving telephone solicitation of at least two bids for each transaction.

At the time independent auditors conduct the annual audit of the accounts and financial affairs of the Town the independent auditors shall audit the investments of the Town for compliance with the provisions of these Investment Guidelines.

The provisions of these Investment Guidelines any amendments hereto shall take effect prospectively, and shall not invalidate prior investment.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-017

Councilman Cooper moved and Councilman Feldmann seconded,

RESOLVED: that the wages of all personnel are hereby established for **2013** in accordance with the Union Contracts **in effect** with the following Collective Bargaining Units:

I.B.E.W. Local 41 C.S.E.A.
P.B.A. S.E.I.U.
P.C.A.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-018

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the part time clerks, seasonal laborers and caretakers are hereby appointed, in accordance with provisions of Civil Service rules, as per the attached list, for the year **2013** with their respective rates. (Exhibit A)

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-019

Councilman Feldmann moved and Councilman Cooper seconded,

RESOLVED: that J. Grant Zajas be retained as Town Prosecutor for the calendar year 2013 to prosecute non-criminal violations within the jurisdiction of the Town of Evans Justice Court, subject to the confirmation of the Erie County District Attorney and that he be compensated for the calendar year 2013 in the amount of $21,000.00, payable bi-weekly.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-020

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the accounting firm of Drescher & Malecki, LLP be employed to prepare the annual audit and also any other services that may be called for by order of the Town Board.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-021

Supervisor Dash moved and Councilman Feldmann seconded,

RESOLVED: that the following appointments are hereby made & pay rates established in the Parks, Marina, Seniors & Water Departments for the year 2013. (Exhibit B)

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-022

Councilman Feldmann moved and Councilman Cooper seconded,

RESOLVED: the following appointments are hereby made and pay rates established in the Police Department for the Year 2013. (Exhibit C)

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE

Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-023

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following Town Officials be salaried as budgeted effective **January 1, 2013** as follows:

Supervisor	$40,000
Councilman (2)	15,300
Director of Finance	60,000
Town Clerk	56,365
Superintendent of Highways	60,037
Town Justice (2)	22,593
Police Chief	98,086
Registrar of Vital Stats.	5,635
Deputy Registrar of V.Stats (2)	1,150
Drainage Coordinator	13,600
Director of Community Devel.	41,500
Planning Board Chairman	24,000

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-024

Supervisor Dash moved and Councilman Feldmann seconded,

RESOLVED: that the Town Board acknowledge the appointment made by the Supervisor of Joseph Pisarski of Angola, New York, Town Historian for the calendar **year 2013**.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-025

Councilman Feldmann moved and Supervisor Dash seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby approve the Town Justices appointments of Rachel Miller and Melissa A. Kapuszcak as Clerks to the Town Justices, for the year 2013

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-026

Councilman Cooper moved and Councilman Feldmann seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby acknowledge the Town Clerk's appointment of Lynn Stoessel and Lynn Krajacic as Deputies and the Superintendent of Highway's appointment of Nicholas Mecca, Jr. as Deputy Superintendent of Highway, for the year 2013.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-027

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the following Town Officials and/or Department be and are hereby authorized to continue their Petty Cash Funds in the amounts set forth, and further that they present a monthly report to the Town Board concerning their Petty Cash Funds:

Jonica DiMartino, Town Clerk	$ 650.00
Justice Department	100.00
Parks Department	50.00

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-028

Councilman Feldmann moved and Councilman Cooper seconded,

WHEREAS: Section 142 of the Highway Law requires the Town Board to approve all purchases of equipment, tools and other implements utilized for the highway maintenance in excess of $1,000.00 per year, and

WHEREAS: Section 103 of the General Municipal Law requires public bidding for purchases of equipment in excess of $10,000.00 for materials only and $20,000.00 for municipal contracts, and

WHEREAS: the Superintendent of Highways of the Town of Evans makes numerous purchases from time to time throughout the year in total not to exceed the detail line Items within the annual budget, and

WHEREAS: pursuant to Section 142 of the Highway Law, it is **desirable** to the Town Board to authorize the Superintendent of Highways to purchase said equipment, tools and other implements in excess of $1,000.00. Now therefore be it

RESOLVED: that the Superintendent of Highways is hereby authorized to, without prior approval of the Town Board, purchase equipment, tools, and other implements to be used for highway maintenance, construction, or reconstruction, snow plows or other devices for the removal of snow from highways in a sum not to exceed the limitations as prescribed under Section 103 of General Municipal Law as amended from time to time and in accordance with the Town's procurement policy.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-029

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that Charles LaBarbera is hereby appointed **ex-officio member of the Plumbing Board** and shall be notified by the chairman of meetings and

board actions for term to expire December 31, 2013.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-030

Supervisor Dash moved and Councilman Feldmann seconded,

RESOLVED: that Norman Bromley, Steve Fitzpatrick and Diane Held are hereby appointed to the **Town of Evans Agricultural Advisory Committee** for term to expire on December 31, 2015

BE IT FURTHER RESOLVED: that Russell Barten of the Erie County Farm Bureau, Keith Dash, Town Board Supervisor and Sandra Brant, Town Planning Director are hereby appointed ex-officio members of the Town of Evans Agricultural Advisory Committee, term to expire December 31, 2013.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-031

Councilman Feldmann moved and Supervisor Dash seconded,

RESOLVED: that each member of the Evans Zoning Board of Appeals, Board of Assessment Review, Planning Board and Plumbing Board shall be compensated at the rate of $40.00 per meeting attended, the Chairman be paid $55.00 per meeting attended, and the Secretary be paid $70.00 per meeting attended, to be paid quarterly, and, be it further

RESOLVED: that Andrew Yusick be appointed Chairman, Laurie Wojcik, Secretary, of the Zoning Board of Appeals; Jeffery White, Chairman, Jennifer Renaldo, Secretary of the Board of Assessment Review; Sandra L. Brant, Chairman, Debra Wilson, Secretary of the Planning Board; and Larry Place, Chairman and Cheryl Francoforte, Secretary of the Plumbing Board, for terms to expire December 31, 2013; and, be it further

RESOLVED: Sandra L. Brant, Chairperson of the Evans Planning Board, is hereby designated Director of Planning.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE

Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-032

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following be appointed to the **Town of Evans Plumbing Board**, **term to expire on December 31, 2013.**

Ross Guarino **Robert Sciarrino** **Spencer Vail**

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-033

Supervisor Dash moved and Councilman Feldmann seconded,

RESOLVED: that the following be appointed to **the Town of Evans Planning Board,**

Charles Castiglia, term to expire December 31, 2013
Sandra L. Brant, term to expire 12/31/2019.

RESOLVED: that the following be appointed to **the Town of Evans Zoning Board of Appeals, term to expire on December 31, 2016.**

Carol Borrensen

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-034

Councilman Feldmann moved and Councilman Cooper seconded,

RESOLVED: that Kimberly Hulburd is hereby appointed to the Board of Assessment and Review for the **term expiring 12/31/2017**.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-035

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that Jonica DiMartino is hereby appointed Registrar of Vital Statistics for the Town of Evans and that she and her Deputies receive as their compensation the annual salary as set by the Town Board.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-036

Supervisor Dash moved and Councilman Feldmann seconded,

RESOLVED: that **John Ruszaj** is hereby appointed Employee Safety Coordinator at an annual salary **of $1,700.00,** term to expire December 31, 2013.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-037

Councilman Feldmann moved and Councilman Cooper seconded,

RESOLVED: that the mileage allowance for town personnel utilizing their own vehicles on Town business shall be $0.45 (45 cents) per mile or the prevailing Federal Guideline, whichever is lower; and be it further,

RESOLVED: that lodging reimbursement rates shall be actual costs incurred. Meal and incidental per diem rates shall be in accordance with the current and prevailing federal guidelines for the respective locations. Individual local lunch rates shall be set at $10.00, for seminars.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-038

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: That all fixed asset transactions with value exceeding $500 shall be formally recorded for financial statement purposes.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-039

Supervisor Dash moved and Councilman Feldmann seconded,

WHEREAS: the Town of Evans does provide a town-owned vehicle to the Superintendent of Highways, and

WHEREAS: the Town of Evans is subject to Internal Revenue Service Regulations which require substantiation of personal and business use of Town-owned vehicles

NOW THEREFORE BE IT RESOLVED: that the Town of Evans Superintendent of Highways shall maintain a daily mileage log and provide such substantiation to the Payroll Office on a quarterly basis so that proper payroll adjustments are made in accordance with the law.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-040

Councilman Feldmann moved and Councilman Cooper seconded,

RESOLVED: that Jonica B. DiMartino, Town Clerk be and hereby is custodian of the Town of Evans records and the vault.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-041

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that all full time employees and elected officials not covered by a collective bargaining agreement shall be entitled to such benefits as the Town Board shall secure or grant incidental to their employment, including, but not limited to life insurance, health insurance, including buy-out at I.B.E.W. rates, dental insurance, and employees shall be paid bi-weekly unless otherwise specified.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-042

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the firm of Jaeckle, Fleishmann & Mugel, Coughlin & Gerhart, LLP, is hereby approved to be retained for Labor Law and Legal Issues as needed at an hourly rate not to exceed $225.00, as needed.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-043

Councilman Feldmann moved and Councilman Cooper seconded,

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **Guy Canonico Jr.,**Evans, New York, as Disaster Coordinator for the Town of

Evans for the **year 2013**;

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **William Hamm as Deputy Disaster Coordinator** for the Town of Evans for the **year 2013**;

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-044

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that Charles LaBarbera is hereby appointed Stormwater Management Officer for the **year 2013** and be it further

RESOLVED: that the Drainage Committee will meet on the following dates:
April 4 June 6 August 1 October 3

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-045

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the following be appointed to the Sturgeon Point Advisory Board; term to expire on December 31, 2013.

Frank Rademacher - Chairman Mike Franey Sr. – Vice Chairman
Paul Ryerse Sr. Clifford Schmitz Thomas Smaldino
Arthur Buczkowski Al Endres David Sippel
Scott J. Addison Cheri Hahn - Secretary Jeffrey Jarzynski
Patrick Conrad – Sturgeon Point Marina

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-046

Councilman Feldmann moved and Supervisor Dash seconded,

RESOLVED: the following are hereby appointed to the Town of Evans Veteran's Committee to help local veterans be made aware of their benefits and rights, coordinate events such as Veteran's Day and Memorial Day activities, and to educate our youth on the role our military veterans have played in our Country's history. Said terms to expire December 31, 2013.

Chairman – Samuel Lomando, Jr.

Kenneth Currin	Eugene Hackemer.	Evangeline Conley
Jack Frost	Joseph Gajdosz	

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-047

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: that the following be appointed to the Parks and Recreation Advisory Board; term to expire on December 31, 2013.

Julie Roach	Deborah Macpherson	Sheryll Andreozzi
Barbara Severin	Marlene Petrie	Cindy Schmitz

Russ Manguso - DPW Crew Chief

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2013-048

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the following be appointed to the Recycling Committee; term to expire on December 31, 2013.

Rose Trask - Chairman

Linda Welka	Laura Nosbisch	Dave Mosher

John Wilson - Village of Angola Liaison

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-049

Councilman Feldmann moved and Supervisor Dash seconded,

RESOLVED: that the following be appointed to the Economic Development Committee, term to expire on **December 31, 2013.**

Lori A. Szewczyk - Director of Community Development

William Houston	Carmen Garozzo	Andrew Yusick
Karen Erickson	John Cappellino	Jerry Bartone
Jeffrey White	Howard Frawley	Michael Spence
John Latimore		

VOTE RESULT ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-050

Councilman Cooper moved and Councilman Feldmann seconded,

RESOLVED: that the following be appointed to the Lake Erie Beach Task Force, terms to expire December 31, 2013

Charles LaBarbera	Ernie Masullo	Sandra Brant
Jerry Bartone	Larry Atti	Kimberly Hulburd
Sandy Reynolds	Terra Perry	Mary Hosler
Guy Canoncio Jr	Phil VanKoughnet	Bill Holland
John Wick	Susan Ciminelli	Ken Swanekamp

VOTE RESULT ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-051

Supervisor Dash moved and Councilman Cooper seconded,

RESOLVED: that the following be appointed to the Conservation Advisory Commission;

term to expire on December 31, 2013.

Tom Marks - Chairman/Secretary

Michael Hontz	Daniel Decker	Dr. Joseph Mecca
David Mosher	Harry Watkins	John Szydlowski
James Snider	Raymond Markiewicz	

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-052

Councilman Feldmann moved and Supervisor Dash seconded,

RESOLVED: that the following be appointed as consultants to the Town of Evans and be paid $250.00 per month for the year 2013,

Jay Grasso Garry Noel

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

RESOLUTION 2013-053

Councilman Cooper moved and Supervisor Dash seconded,

RESOLVED: THAT THE FOLLOWING BE APPOINTED TO THE Town of Evans Committee on Disabilities, term to expire on December 31, 2013,

Charles LaBarbera – ex-officio

Sharon Valites	Susan Caffery	Patrick Kramer
Patricia Gangloff	Pam Marx	

And be it further
RESOLVED: Charles LaBarbera be appointed ADA officer for the year 2013 with no compensation.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE

Supervisor Dash AYE

RESOLUTION 2013-054

Supervisor Dash moved and Councilman Feldmann seconded,

BE IT RESOLVED:

Notification by Supervisor of Committee and Liaison appointments for 2013 as follows:

Councilman Feldmann	Councilman Cooper
Cable	Conservation
Drainage & Flooding	Fire Companies
Courts	Emergency Medical Services
Economic Development	Recycling
Utilities	Landfill & Solid Waste
Highway	Government Liaison
Assessor	Water

In addition to his duties to oversee all Departments, the Supervisor will also be direct liaison to the following:

Seniors
Parks
Police Department
Building Inspector and Zoning
Planning

Supervisor Dash	All Board Members
All Departments	Accounting/ Finance
	Audit

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	AYE
Councilman Cooper	AYE
Supervisor Dash	AYE

RESOLUTION 2011-055

Councilman Feldmann moved and Councilman Cooper seconded, to adjourn the annual organizational meeting to the regularly scheduled January 2nd Town Board meeting.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Feldmann AYE
Councilman Cooper AYE
Supervisor Dash AYE

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Jonica B. DiMartino
Town Clerk, Town of Evans

Town Clerk, Town of Evans EXHIBIT A							
	CARETAKER(S) Part-time				2013 Rate		
Highway	Charles	Nelson			$70.00	(per week)	
Maint	John	Purcell			$ 7.25		
Maint	Charles	Nelson			$ 8.50		
Maint	Patrick	VanRemmen	RPT		$10.00		
Maint	Karen	Dybowski			$ 8.50		
	CLERK(S) Part-time						
	Patricia	Buergin			$ 9.25		
	Dorothy	Clark			$10.00		
	Jeanne	Dillon			$ 9.25		
	Judith	Dutchess			$ 9.25		
	Linda	Forti			$12.50		
	Patricia	Latimore			$10.00		
	Mary	Leppard			$ 8.50		
	Sharon	Majewski	RPT		$10.00		
	Kimberly	Milks			$10.00		
	Antoinette	Pinter			$10.25		
	Beth	Rammacher			$ 8.00		
	Jennifer	Renaldo	RPT		$10.00		
	Karen	Sullivan			$ 8.50		
	Carlyn	Szarowicz			$ 8.00		
	ASSISTANT CODE ENFORCEMENT OFFICER P/T						

	Richard	Vasile			$12.50		
	HIGHWAY DEPARTMENT						
	Laborers Part-time (Seasonal)						
	1st Year				$9.25		
	2nd year				$9.50		
	3rd year				$10.00		
	Truck Driver				$13.00		

EXHIBIT B							
Parks/Marina/Seniors Personnel					2013 Rate		
	Van Driver(s) Part-time						
Seniors	Anthony	Vicaretta			$8.75		
Seniors	Nicholas	Mathewson			$8.50		
Parks	Daniel	Wright			$10.00		
Marina	William	Erickson			$10.00		
Laborer/Gateguard/Nightwatchman Part-time							
Parks	Gerald	Beamish	RPT		$11.50		
Parks	Donald	Latimore	RPT		$11.50		
Parks	Mark	Postle	RPT		$11.25		
Parks	Gary	Huber	RPT		$11.25		
Parks	Daniel	Wright	RPT		$10.00		
Seniors	Barbara	Severin			$9.50		
Seniors	Dylan	Wentland			$8.25		
Seniors	Nicholas	Matthewson	RPT		$9.00		
Seniors	Rebecca	Roach	RPT		$9.00		
	WATER DEPARTMENT						
	Laborers RPT/PT as Needed				$12.50		
Water	Richard	Galfo			$12.50		
Water	Russell	Manguso Jr			$12.50		
Water	Brian	Maurer			$12.50		

EXHIBIT C							
POLICE DEPARTMENT PERSONNEL					**2013 Rate**		
Police Officer(s) Part-time							
	Day/afternoon Shift				$15.10		
	Midnight shift				$16.25		
	John	Geary					
	Nicholas	Blasz					
	Jeffrey	DeVinney					
	Nathan	Miller					
	Frederick	Garrasi, III					
Public Safety Dispatcher(s) Part-time							
	Michael	Franey			$14.55		
	Vincent	Rovnak			$13.55		
	Thomas	Cooper			$13.55		
	Donald	Dressel			$13.55		
	Matthew	Jurek			$13.55		
Dog Control Officer Part-time							
	Joseph	Butler			$10.50		
Part-time Clerk							
	Shirley	Howell			$10.75		
Police Matron							
	Amy	Hamm	ECA		$15.00		
	Shirley	Howell			$15.00		
	Mary Anne	Zolnowski			$15.00		
	Rachel	Miller			$15.00		
	Donna	Kraft			$15.00		
	Catherine	Wilson			$15.00		
	Shannon	Rovnak			$15.00		
	Sheri	McMillan			$15.00		
	Laurie	Wojcik			$15.00		
	*And as needed						
Crossing Guard							
	Matthew	Balon			$20.00	Per day	
Range Officer							
	Thomas	George Jr			$40.00		