TOWN OF EVANS

ANNUAL ORGANIZATIONAL MEETING

Minutes

JANUARY 5, 2011

Councilmen:
Hon. Paul T. Cooper
Hon. Keith E. Dash

Supervisor:
Hon. Francis J. Pordum

Evans Town Board

At the 2011 Annual Organizational Meeting of the Town Board of the Town of Evans, held at the Evans Town Hall, 8787 Erie Road, Angola, New York on Wednesday, January 5, 2011 at 6:00pm there were:

PRESENT:	Keith E. Dash	Councilman
	Paul T. Cooper	Councilman
	Francis J. Pordum	Supervisor
ALSO PRESENT:	Jonica B. DiMartino	Town Clerk
	Jeanne C. Ebersole	Assessor
	Charles LaBarbera	Building Dept. Head
	Lori Szewczyk	Dir. of Community Development
	Drew Eszak	Dir. of Finance
	Edward Michalski	Highway Superintendent
	Russ Manguso	Parks Commissioner
	Sandra Brant	Dir. of Planning
	Ernie Masullo	Police Chief
	Julie Roach	Seniors Dept. Head
	Patrick Conrad	St. Pt. Marina Dept. Head
	Peggy Manning	Supervisor's Dept.
	Gary Noel	Water Dept.
EXCUSED:	J. Grant Zajas	Town Attorney
	Rob Klavoon	Wendel Duchscherer

RESOLUTION 2011-004

Supervisor Pordum moved and Councilman Cooper seconded,

RESOLVED: that the voting order for Town Board Meetings is hereby set as follows: Councilman Dash, Councilman Cooper, Supervisor Pordum, effective **January 1, 2011.**

VOTE RESULT:	ADOPTED BY ROLL	
	Councilman Dash	aye
	Councilman Cooper	aye
	Supervisor Pordum	aye

RESOLUTION 2011-005

Councilman Cooper moved and Councilman Dash seconded,

The Supervisor shall serve as the primary administrator of the operations of the Town Hall and in the absence of the Supervisor, the designated Deputy Supervisor shall serve.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-006

Councilman Dash moved and Councilman Cooper seconded,

RESOLVED: that J. Grant Zajas is hereby appointed Town Attorney for the Town of Evans in accordance with Section 24 of the Town Law, and that he be compensated at a rate of $42,200.00 per year, payable bi-weekly, effective **January 1, 2011.**

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-007

Supervisor Pordum moved and Councilman Dash seconded,

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **Andrew Eszak** as Director of Finance.

RESOLVED: that **Andrew Eszak** is hereby appointed to the position of Town Comptroller in accordance with §20 of New York State Town Law

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-008

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that the Town Board acknowledges the appointment of Margaret Manning, 415 Woodside Road, Angola, as Secretary to the Supervisor at an annual salary of $35,950.00, payable bi-weekly, effective **January 1, 2011**

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-009

Councilman Dash moved and Supervisor Pordum seconded,

RESOLVED: That the Town Board acknowledges the Supervisor's appointment of **Paul Cooper** as Deputy Supervisor.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-010

Supervisor Pordum moved and Councilman Cooper seconded,

RESOLVED: that in all matters of parliamentary procedure Robert's Rules of Order shall prevail, except where such Rules are inconsistent with local rule or resolution pertaining to the conduct of Town Business.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-011

Councilman Cooper moved and Supervisor Pordum seconded,

RESOLVED: that the order of business for the conduct of the Town of Evans Town Board Meetings for the **year 2011** shall be as follows:

I	Call the Meeting to Order
II	Pledge of Allegiance
III	Roll Call
IV	Approval of the Minutes
V	Privilege of the Floor on Meeting Agenda Items
VI	Public Hearing and Bid Openings
VII	Committee and Department Head Reports
VIII	Town Clerk Reports
IX	Old Business
X	Resolutions
XI	Licenses
XII	Audit of Bills
XIII	Adjournment
XIV	Recess
XV	Privilege of the Floor

BE IT FURTHER RESOLVED: Privilege of the Floor is adopted as follows:

The Town of Evans appreciates input from the General Public during the Privilege of the Floor periods which are offered at each Regular Meeting of the Town Board, the following policy will be enforced at every meeting:

- Speakers must be recognized by the presiding officer;
- Speakers must state their name, address and organization, if any;
- The public shall only be allowed to speak during the designated period of the meeting;
- Comments shall be related to Town of Evans business only;
- Speakers will be limited to three minutes per person per period;
- Speakers may not yield any remaining time they may have to another speaker;
- All remarks must be addressed to the Town Board as a body and not to any individual member thereof;
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste;
- Unacceptable behavior will not be tolerated and may result in removal from the building and/or loss of future privileges of the floor.

In addition, interested parties or their representatives may address the Town Board by written communication.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-012

Councilman Dash moved and Supervisor Pordum seconded,

RESOLVED: that the following rules will govern the conduct of business for the Town Board Meetings:

A. The agenda shall include resolutions, bills and reports. Items received after 11:00 AM on the Monday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting.

B. By 4:00 PM on the Monday preceding the Board Meeting, the Town Clerk or the Town Supervisor shall distribute a copy of the agenda to each Board Member and the Town Attorney. The copy shall be in a sealed envelope and shall include all written resolutions and important correspondence.

C. The agenda shall not be departed from except with a two-thirds vote of the entire Town Board.

D. If the Town Board has voted to depart from the agenda, as provided above, the Town Board may, by a Two-thirds vote of the entire Town Board, require that any resolutions not on the agenda be produced in written form prior to a vote being taken on such resolution.

E. All matters shall be continued on the agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

F. Correspondence shall be disposed of at the time of reading in the following manner:

(1) by voting to receive and file by a majority vote of the entire Town Board,
(2) by passage of a resolution concerning the correspondence,
(3) by referring the correspondence to a committee, or
(4) by tabling the matter. If tabled, the item can be taken off the table that same meeting, or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed of.

G. Whenever the Town Board amends a resolution passed at a previous meeting, there shall be added to the official record of minutes of such previous meeting a marginal notation referring to the subsequent amending action.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-013

Supervisor Pordum moved and Councilman Dash seconded,

RESOLVED: that the Town Board of the Town of Evans hold its regular meetings at 7:00 PM on the following dates in **2011:**

January 5, 19 February 9 March 2, 23 April 13

May 4, 25	**June 15**	**July 20**	**August 17**
September 7, 28	**October 19**	**November 9, 16**	**December 14**

And be it further

RESOLVED: that each such meeting preceded by an agenda meeting to be held at 6:30 p.m.; and be it further

RESOLVED: that work sessions shall be held on the Wednesday immediately preceding the scheduled regular meeting, unless otherwise specified.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-014

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that the regular hours of the Evans Town Hall shall be from 8:00 AM to 4:00 PM Monday, Tuesday, Thursday and Friday, and on **Wednesday from 10:00 AM to 6:00 PM.**

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-015

Councilman Dash moved and Councilman Cooper seconded,

RESOLVED: that the following holidays will be observed as paid holidays by the full-time employees of the Town of Evans not covered by a collective bargaining unit:

New Years Day	**1/1 (observed 12/31/10)**	**Columbus Day**	**10/10**
Martin Luther King	**1/17**	**Election Day**	**11/8**
President's Day	**2/21**	**Veterans Day**	**11/11**
Good Friday	**4/22**	**Thanksgiving**	**11/23**
Memorial Day	**5/30**	**Day after Thanksgiving**	**11/24**
Independence Day	**7/4**	**Day before Christmas (observed)**	**12/23**
Labor Day	**9/5**	**Christmas (observed)**	**12/26**

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-016

Supervisor Pordum moved and Councilman Dash seconded,

RESOLVED: that Supervisor Pordum be and hereby is permitted to sign his signature by facsimile pursuant to Town Law, and be it further

RESOLVED: that Paychex, Inc. is authorized to issue checks in payment of payroll for the Town of Evans under a facsimile as they may designate as long as their services are needed by the Town.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-017

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that Evans Bank, HSBC, Key Bank , Manufacturers and Traders Trust Company, Fleet Bank, Charter One Commercial, and Chase/JP Morgan Bank be and hereby are designated Depositories in which the Supervisor of the Town of Evans, New York, shall deposit all monies which shall come into his hand by virtue of his office.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-018

Supervisor Pordum moved and Councilman Dash seconded (with amended addition of Chase/JP Morgan Bank to the Town Clerk's Depository Accounts)

RESOLVED: that the Evans Bank, HSBC, **and/or Chase/JP Morgan Bank** be and hereby are designated as the depositories for the Town Clerk's accounts. The Town Clerk shall deposit all funds received by her for the Town of Evans therein: these designations being pursuant to the authority contained in Section 64, Subdivision 1 of the Town Law, and be it further

RESOLVED: that the Town Clerk be and the same is hereby authorized to deposit, from time to time, with Evans Bank, HSBC, Key Bank, Manufacturers and Traders Trust Company, Fleet Bank, Charter One Commercial and Chase/JP Morgan

Bank such funds as come into the hands of said Town Clerk in Negotiable Order of Withdrawal accounts, Certificates of Deposit and/or time Deposit Accounts, as the said Town Clerk may from time to time elect, but that any such deposits shall be made in such a fashion that they shall mature, without penalty, sufficiently in advance of any date required for the transmittal of such funds to any municipal body entitled to the same.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-019

Supervisor Pordum moved and Councilman Cooper seconded,

RESOLVED: that *The Sun* is hereby designated as the official newspaper of the Town of Evans for the **calendar year 2011**, and that the Buffalo News may be used if additional coverage is needed.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-020

Councilman Cooper moved and Supervisor Pordum seconded,

RESOLVED: Investment Policy -- The objectives of the Investment Policy of the Town of Evans are to minimize risk; to insure that investments mature when the cash is required to finance operations; and to insure a competitive rate of return.

In accordance with this policy, the Chief Fiscal Officer is hereby authorized to invest all funds, including proceeds of obligations and reserve funds in:

Certificates of Deposit issued by a bank or trust company authorized to do business in New York State.

Repurchase Agreements involving the purchase and sale
of direct obligations of the United States; and

Time Deposits Accounts in a bank or trust company authorized to do business in New York State.

All other Town Officials receiving money in their official capacity must deposit

such funds in negotiable order of withdrawal accounts.

COLLATERAL -- Certificates of deposit shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligations of New York State or obligations of the United States or obligations of federal agencies the principal and interest of which are guaranteed by the United States or obligations of New York State local governments. Collateral shall be held by the seller bank's trust department or its designate. The market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less frequently than quarterly.

Investments in time deposits, certificates of deposit and repurchase agreements are to be made with banks or trust companies.

The Town will encourage the purchase and sale of investments through a competitive or negotiated process involving telephone solicitation of at least two bids for each transaction.

At the time independent auditors conduct the annual audit of the accounts and financial affairs of the Town the independent auditors shall audit the investments of the Town for compliance with the provisions of these Investment Guidelines.

The provisions of these Investment Guidelines any amendments hereto shall take effect prospectively, and shall not invalidate prior investment.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-021

Councilman Dash moved and Councilman Cooper seconded,

RESOLVED: that the wages of all personnel are hereby established for **2011** in accordance with the Union Contracts **in effect** with the following Collective Bargaining Units:

I.B.E.W. Local 41
P.B.A.
P.C.A.
C.S.E.A.
S.E.I.U.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-022

Supervisor Pordum moved and Councilman Dash seconded,

RESOLVED: that the part time clerks, seasonal laborers and caretakers are hereby appointed, in accordance with provisions of Civil Service rules, as per the attached list, for the year 2011 with their respective rates. (Exhibit A)

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-023

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that Michelle Parker and J. Grant Zajas be retained as Town Prosecutors P/T for the calendar year 2011 to prosecute non-criminal violations within the jurisdiction of the Town of Evans Justice Court, subject to the confirmation of the Erie County District Attorney and that they be compensated for the calendar year 2011 in the amount of $10,500.00 each, payable bi-weekly.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-024

Councilman Dash moved and Supervisor Pordum seconded,

RESOLVED: that the accounting firm of Drescher & Malecki, LLP be employed to prepare the annual audit and also any other services that may be called for by order of the Town Board.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-025

Supervisor Pordum moved and Councilman Dash seconded,

RESOLVED: that the following appointments are hereby made and pay rates established in the Parks, Marina, Seniors and Water Departments for the **year 2011**. (Exhibit B)

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Dash	aye
	Councilman Cooper	aye
	Supervisor Pordum	aye

RESOLUTION 2011-026

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: the following appointments are hereby made and pay rates established in the Police Department for the Year **2011.** (Exhibit C)

VOTE RESULT:	Councilman Dash	aye
	Councilman Cooper	aye
	Supervisor Pordum	aye

RESOLUTION 2011-027

Councilman Dash moved and Councilman Cooper seconded,

RESOLVED: that the following Town Officials be salaried as budgeted effective **January 1, 2011** as follows:

Supervisor	$42,500
Deputy Supervisor	1,000
Councilman	15,300
Town Comptroller	65,000
Town Clerk	56,365
Superintendent of Highways	60,037
Town Justice (2)	22,593
Budget Officer	12,500
Police Chief	98,086
Registrar of Vital Stats.	5,635
Deputy Registrar of V.Stats (2)	1,150
Drainage Coordinator	13,523
Director of Community Devel.	41,500
Planning Board Chairman	24,000

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-028

Supervisor Pordum moved and Councilman Dash seconded,

RESOLVED: that the Town Board acknowledge the appointment made by the Supervisor of Cheryl Delano of Angola, New York as Town Historian for the calendar year 2011.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-029

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby acknowledge the Town Clerk's appointment of Lynn Stoessel and Lynn Krajacic as Deputies and the Superintendent of Highway's appointment of Nicholas Mecca, Jr. as Deputy Superintendent of Highways, for the year 2011.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-030

Councilman Dash moved and Supervisor Pordum seconded,

RESOLVED: that the following Town Officials and/or Department be and are hereby authorized to continue their Petty Cash Funds in the amounts set forth, and further that they present a monthly report to the Town Board concerning their Petty Cash Funds:

Jonica DiMartino, Town Clerk	$ 650.00
Justice Department	100.00
Parks Department	50.00

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-031

Supervisor Pordum moved and Councilman Cooper seconded,

WHEREAS: Section 142 of the Highway Law requires the Town Board to approve all purchases of equipment, tools and other implements utilized for the highway maintenance in excess of $1,000.00 per year, and

WHEREAS: Section 103 of the General Municipal Law requires public bidding for purchases of equipment in excess of $10,000.00 for materials only and $20,000.00 for municipal contracts, and

WHEREAS: the Superintendent of Highways of the Town of Evans makes numerous purchases from time to time throughout the year in total not to exceed the detail line Items within the annual budget, and

WHEREAS: pursuant to Section 142 of the Highway Law, it is **desirable** to the Town Board to authorize the Superintendent of Highways to purchase said equipment, tools and other implements in excess of $1,000.00

NOW THEREFORE BE IT

RESOLVED: that the Superintendent of Highways is hereby authorized to, without prior approval of the Town Board, purchase equipment, tools, and other implements to be used for highway maintenance, construction, or reconstruction, snow plows or other devices for the removal of snow from highways in a sum not to exceed the limitations as prescribed under Section 103 of General Municipal Law as amended from time to time and in accordance with the Town's procurement policy.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-032

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that Charles LaBarbera is hereby appointed **ex-officio member of the**

Plumbing Board and shall be notified by the chairman of meetings and board actions.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-033

Councilman Dash moved and Supervisor Pordum seconded,

RESOLVED: **that Mark Sullivan** is hereby appointed to the **Town of Evans Agricultural Advisory Committee for term to expire on December 31, 2013**

BE IT FURTHER RESOLVED: that Russell Barton of the Erie County Farm Bureau, Keith Dash, Town Board Councilman and Sandra Brant, Town Planning Director are hereby appointed ex-officio members of the Town of Evans Agricultural Advisory Committee.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-034

Supervisor Pordum moved and Councilman Dash seconded,

RESOLVED: that each member of the Evans Zoning Board of Appeals, Board of Assessment Review, Planning Board and Plumbing Board shall be compensated at the rate of $40.00 per meeting attended, the Chairman be paid $55.00 per meeting attended, and the Secretary be paid $70.00 per meeting attended, to be paid quarterly, and, be it further

RESOLVED: that Andrew Yusick be appointed Chairman, Gloria Hougle, Secretary, of the Zoning Board of Appeals; Jeffery White, Chairman, Jennifer Renaldo, Secretary of the Board of Assessment Review; Sandra L. Brant, Chairman, Debra Wilson, Secretary of the Planning Board; and Larry Place, Chairman and Cheryl Francoforte, Secretary of the Plumbing Board.; and, be it further

RESOLVED: Sandra L. Brant, Chairperson of the Evans Planning Board, is hereby designated Director of Planning.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-035

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that the following be appointed to the **Town of Evans Plumbing Board**, **term to expire on December 31, 2012.**

Ross Guarino **Spencer Vail**

RESOLVED: that the following be appointed to **the Town of Evans Planning Board, term to expire on December 31, 2017.**

Joseph Pinter

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-036

Councilman Dash moved Councilman Cooper seconded,

RESOLVED: that Ellen Conrad is hereby appointed to the Board of Assessment and Review to a term expiring 09/30/2015.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-037

Supervisor Pordum moved Councilman Dash seconded,

RESOLVED: that Jonica DiMartino is hereby appointed Registrar of Vital Statistics for the Town of Evans and that she and her Deputies receive as their compensation the annual salary as set by the Town Board.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Dash	aye
Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-038

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that **Patrick Conrad** is hereby appointed Employee Safety Coordinator at an annual salary **of $1,700.00,** prorated for the **year 2011**.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-039

Councilman Dash moved Councilman Cooper seconded,

RESOLVED: that the mileage allowance for town personnel utilizing their own vehicles on Town business shall be $0.45 (45 cents) per miles or the prevailing Federal Guideline, whichever is lower; and be it further,

RESOLVED: that lodging reimbursement rates shall be actual costs incurred. Meal and incidental per diem rates shall be in accordance with the current and prevailing federal guidelines for the respective locations. Individual local lunch rates shall be set at $10.00, for seminars.

VOTE RESULT: ADOPTED BY ROLL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-040

Supervisor Pordum moved Councilman Cooper seconded,

RESOLVED: That all fixed asset transactions with value exceeding $500 shall be formally recorded for financial statement purposes.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-041

Councilman Cooper moved Supervisor Pordum seconded,

WHEREAS: the Town of Evans does provide a town-owned vehicle to the Superintendent of Highways, and

WHEREAS: the Town of Evans is subject to Internal Revenue Service Regulations which require substantiation of personal and business use of Town-owned vehicles

NOW THEREFORE BE IT RESOLVED: that the Town of Evans Superintendent of Highways shall maintain a daily mileage log and provide such substantiation to the Payroll Office on a quarterly basis so that proper payroll adjustments are made in accordance with the law.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-042

Councilman Dash moved and Supervisor Pordum seconded,

RESOLVED: that Jonica B. DiMartino, Town Clerk be and hereby is custodian of the Town of Evans records and the vault.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-043

Supervisor Pordum moved and Councilman Dash seconded,

RESOLVED: that all full time employees and elected officials not covered by a collective bargaining agreement shall be entitled to such benefits as the Town Board shall secure or grant incidental to their employment, including, but not limited to life insurance, health insurance, including buy-out at I.B.E.W. rates, dental insurance, and employees shall be paid bi-weekly unless otherwise specified.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-044

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that the firms of Jaeckle, Fleishmann & Mugel, Coughlin & Gerhart, LLP, and James Tresmond, Attorney at Law are hereby approved to be retained for Labor Law and Legal Issues as needed at an hourly rate not to exceed $225.00.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye
Councilman Cooper aye
Supervisor Pordum aye

RESOLUTION 2011-045

Councilman Dash moved and Supervisor Pordum seconded,

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **Guy Canonico Jr.,**Evans, New York, as Disaster Coordinator for the Town of Evans for the **year 2011**;

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **William Hamm as Deputy Disaster Coordinator** for the Town of Evans for the **year 2011**;

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of **Charles Danzi as Deputy Disaster Coordinator** for the Town of Evans for the year 2011;

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-046

Supervisor Pordum moved and Councilman Cooper seconded,

RESOLVED: that Charles LaBarbera is hereby appointed Stormwater Management Officer for the **year 2011**.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-047

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that the following be appointed to the Sturgeon Point Advisory Board; term to expire on December 31, 2011.

Frank Rademacher - Chairman	Mike Franey Sr. – Vice Chairman	
Paul Ryerse Sr.	Clifford Schmitz	Manny Tarrio
Arthur Buczkowski	Thomas Duminuco	David Sippel
Scott J. Addison	Cheri Hahn - Secretary	Joseph Mackenburg

Patrick Conrad – Sturgeon Point Marina

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-048

Councilman Dash moved and Supervisor Pordum seconded,

RESOLVED: the following are hereby appointed to the Town of Evans Veteran's Committee to help local veterans be made aware of their benefits and rights, coordinate events such as Veteran's Day and Memorial Day activities, and to educate our youth on the role our military veterans have played in our Country's history. Said terms to expire December 31, 2011.

Chairman - Anthony La Russo

Frank Mooney	Eugene Hackemer	Evangeline Conley
Joseph Catalano	Joseph Gajdosz	

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-049

Supervisor Pordum moved and Councilman Dash seconded,

RESOLVED: that the following be appointed to the Parks and Recreation Advisory Board; term to expire on December 31, 2011.

Julie Roach	Deborah Macpherson	Cheryl Andreozzi
James Martino	Joseph Catalano	Barbara Severin
Harry Watkins	Sharon Kwas	Marlene Petrie
Patricia Griffin	Cindy Schmitz	

Russ Manguso - Parks Commissioner

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-050

Councilman Cooper moved and Councilman Dash seconded,

RESOLVED: that the following be appointed to the Recycling Committee; term to expire on December 31, **2011.**

Rose Trask - Chairman
Linda Welka Laura Nosbisch Dave Mosher

William Houston - Village of Angola Liaison

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-051

Councilman Dash moved and Supervisor Pordum seconded,

RESOLVED: that the following be appointed to the Economic Development Committee, term to expire on **December 31, 2011.**

Lori A. Szewczyk - Director of Community Development

William Houston Carmen Garozzo Albert Schallmo
Andrew Yusick Karen Erickson John Cappellino Jerry Bartone
Edward Gerecke Linda Mason
A Representative from Goya Foods
A Representative from New Era Cap
A Representative from a local financial institution

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-052

Supervisor Pordum moved and Councilman Cooper seconded,

RESOLVED: that the following be appointed to the Conservation Advisory Commission;

term to expire on December 31, 2011.

Tom Marks - Chairman/Secretary

Joseph Mackenburg Daniel Decker Dr. Joseph Mecca
David Mosher Harry Watkins John Szydlowski
James Snider Raymond Markiewicz

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-053

Councilman Cooper moved and Supervisor Pordum seconded,

Notification by Supervisor of Committee and Liaison appointments for 2011 as follows:

Councilman Dash	Councilman Cooper
Emergency Medical Services	Conservation
Drainage & Flooding	Fire Companies
Planning	Courts
Economic Development	Recycling
DPW/Water	Landfill & Solid Waste
Highway	Government Liaison
Assessor	**Utilities**

In addition to his duties to oversee all Departments, the Supervisor will also be direct liaison to the following:

Seniors
Parks
Police Department
Building Inspector and Zoning

Supervisor Pordum	All Board Members
All Departments	Accounting/ Finance
	Audit

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

RESOLUTION 2011-054

Councilman Dash moved and Supervisor Pordum seconded, to adjourn the annual organizational meeting.

VOTE RESULT: ADOPTED
AYES- Dash, Cooper, Pordum
NAYS- none

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Jonica B. DiMartino
Town Clerk
Town of Evans

EXHIBIT A							
	CARETAKER(S) Part-time				2011 Rate		
Highway	Chuck	Nelson			$60.00	(per week)	
Maint	Cathy	Johnson	RPT		$ 8.50		
*Maint	David	Skoczylas			$ 8.75		
Maint	Mare	Sapkaroska			$ 8.50		
Maint	Patrick	Van Remmen			$ 8.50		
*eligible for reinstatement							
	CLERK(S) Part-time						
	Rita	Burke			$ 8.25		
	Dorothy	Clark			$10.00		
	Jeanne	Dillon			$ 9.25		
	Judith	Dutchess			$ 8.50		
	Dianne	Johnson			$ 8.00		
	Melissa	Kapuszcak			$ 9.00		
	Patricia	Latimore			$10.00		
	Laurie	Ludwig			$10.00		
	Sharon	Majewski	RPT		$ 9.75		
	Kimberly	Milks			$11.00		
	Antoinette	Pinter			$10.00		
	Jennifer	Renaldo	RPT		$10.00		
	Karen	Sullivan			$ 8.50		
	Laurie	Wojcik			$ 9.25		
	ASSISTANT CODE ENFORCEMENT OFFICER P/T						
	James	Manning			$12.50		
	Richard	Vasile			$12.50		
	HIGHWAY DEPARTMENT						
	Laborers Part-time (Seasonal)						
	1st Year				$8.25		
	2nd year				$8.50		

	3rd year				$8.75		
	Truck Driver				$11.00		

EXHIBIT B							
Parks/Marina/Seniors Personnel					**2011 Rate**		
	Van Driver(s) Part-time						
Seniors	Anthony	Vicaretta			$8.50		
Seniors	Nicholas	Mathewson			$8.50		
Laborer/Gateguard/Nightwatchman Part-time							
Parks	Gerald	Beamish	RPT		$11.50		
Parks	Donald	Latimore	RPT		$11.50		
Parks	Mark	Postle			$11.25		
Parks	Matt	Rzepka	RPT		$11.25		
Parks	Gary	Huber	RPT		$11.25		
Parks	William	Ludwig			$ 8.00		
Parks	Dan	Wright			$10.00		
Parks	William	Ericson			$10.00		
Seniors	Charles	Matthewson			$8.25		
Seniors	Dylan	Wentland			$8.25		
Seniors	Nicholas	Matthewson	RPT		$9.00		
	WATER DEPARTMENT						
	Laborers RPT/PT as Needed				$12.50		

EXHIBIT C							
POLICE DEPARTMENT PERSONNEL					**2011 Rate**		
Police Officer(s) Part-time							
	Day/afternoon Shift				$15.10		
	Midnight shift				$16.25		
	Richard	Zybert					
	Robert	Gonez					
	Nick	Blasz					
	Anthony	Caber					
	Jeffrey	DeVinney					
	Nathan	Miller					
Public Safety Dispatcher(s) Part-time							
	Michael	Franey			$14.55		
	Sean	Murphy			$13.55		
	Vincent	Rovnak			$13.55		
	Michael	Linstrom			$13.55		
	Justin	Zybert			$13.55		
	Thomas	Cooper			$13.55		
	Donald	Dressel			$13.55		
	Matthew	Jurek			$13.55		
Dog Control Officer Part-time					$10.50		
	Joseph	Gian					
	James	Wade					
	Joseph	Butler					
Part-time Clerk					$10.75		
	Shirley	Howell					
Police Matron					$15.00		
	Debbie	Dalton	ECA				
	Amy	Hamm	ECA				

	Shirley	Howell					
	Marieanne	Zolnowski					
	Rachel	Miller					
	*And as needed						
Crossing Guard							
	Matthew	Balon			$20.00	Per day	